



CHEPSTOW TOWN COUNCIL

Minutes of **Ordinary Meeting** of Chepstow Town Council held in the Council Chamber, The Gatehouse, High Street, Chepstow and remotely via Zoom on 27th September 2023 at 7pm

Present:

Chair: Cllr M Griffiths (Town Mayor) (remote)

Councillors: S Ashby, V Badderley-Potter, D Barnes (left 9pm), P Griffiths (remote – left 8.05pm) J MacTaggart, M Le Peltier, H Livesey-Jones (7.40pm remote), D Rooke, G Rosser (remote – left 8.15pm), J Rosser (remote), S Tulley, A Watts

Apologies: T Griffiths, N Meyrick, M Perkins, D Power,

Absent: Cllrs L Atkinson, E Becker

In Attendance: Mrs L Allen (Town Clerk)
Mrs A Sandiford (Deputy Town Clerk)
County Councillor Christopher Edwards

73. Apologies
See above.

74. Declarations of Interest in Items on the Agenda

Cllr D Barnes declared an interest in Item 79.2 as a potential applicant for the role of Communications Officer and/or known to potential applicants.

Cllr M Le Peltier declared an interest in Item 80.5 (c) as a Trustee of the Palmer Centre.

75. To Suspend Standing Orders

a) Public Open Forum (15 minutes at the discretion of the Mayor)

There were no members of the public in attendance.

b) Gwent Police

There were no representatives from Gwent Police in attendance.

c) 1st Bulwark Guides – to discuss ‘Safe Places’.

Town Council welcomed representatives from 1st Bulwark Guides who outlined their concerns about the lack of safe places in Chepstow and how they intended to write to local businesses about this. The Guides requested a letter of support from Town Council, who agreed to support them in their efforts. The Mayor thanked the Guides for addressing Town Council and stated she and the Deputy Mayor would meet again with them soon to progress this matter.

76. Mayoral Announcements

The Mayor advised she had received an invitation to the Caldicot ‘Meet the Mayor’ event in October.

The Mayor also advised she had received a letter requesting Town Council meets with an ex veteran to discuss setting up a homeless/ex veterans community kitchen for a daily hot meal and warm space in Chepstow.

77. Minutes

The Minutes of the ordinary Meeting of Full Council held on 26th July 2023 were approved as a true record and will be signed by the Mayor in due course.

78. Matters Arising

Members received the Clerk's Update on progress of resolutions. No issues were raised.

79. Committees

79.1 Planning and Administration Committee

- a) Received the Minutes of Planning & Administration Committee meeting held on 26th July 2023.
- b) Received the draft Minutes of the Planning & Administration Committee meeting held on 13th September 2023.

79.2 Personnel Committee

- a) Received the draft Minutes of Personnel Committee meeting held on 20th September 2023.

79.3 Finance, Policy and Audit Committee

- a) Received the draft Minutes of Finance, Policy and Audit Committee meeting held on 20th September 2023.
- b) Members considered the recommendation to approve the grant application from Monmouthshire County Citizens Advice in full, furthermore, to consider future support when budget setting.

RESOLVED:

To grant fund Monmouthshire County Citizens Advice £21,339 for the costs associated with the employment of a Financial Inclusion Project Worker to assist with the backlog of clients within Chepstow, and consider future support when budget setting (*LGA 1972 S142, funding to come from Earmarked Reserves Cost of Living Emergency*).

79.4 Environment and Amenities Committee

- a) Received the draft minutes of Environment and Amenities Committee meeting held on 13th September 2023
 - i) Members considered establishing bee walks in all wards with the aim of encouraging other members of the community to do the same, in different areas of Chepstow.
(*Cllrs Le Peltier, MacTaggart, Meyrick, Perkins, Rooke and J Rosser have committed*).

RESOLVED:

For Cllr D Barnes to set up a bee walk in Mount Pleasant Ward and to refer the matter of expanding the areas for pollinator beds in open spaces to the next meeting of the Environment & Amenities Committee for consideration.

- ii) Members considered nomination of a Councillor to the newly formed Monmouthshire Local Nature Partnership, set up to co-ordinate, promote and record existing and new actions to conserve, promote and enhance nature in the local authority area of Monmouthshire County Council, including the inshore waters and seabed around the coast.

RESOLVED:

To defer the nomination of a Councillor to the newly formed Monmouthshire local Nature Partnership to the next meeting of the Environment & Amenities Committee pending an email seeking expression of interest being sent to all Councillors.

79.5 Drill Hall Management Committee (DHMC) / Transition Board (TB)

- a) Received the Minutes of the DHTB meeting held on 19th July 2023.
- b) Received the Minutes of the DHMC meeting held on 8th August 2023.
- c) Received the Minutes of the DHMC meeting held on 12th September 2023.
- d) Members received a report from Cllr M Griffiths and considered the recommendation to hold a workshop for all Members to discuss progress to date in relation to the Drill Hall.

RESOLVED:

To arrange a workshop for all Members to discuss progress to date in relation to the Drill Hall.

79.6 Working Party and Project Updates

Members received updates from working parties and project groups and as appropriate, considered any recommendations/next steps:

a) Transforming Chepstow Masterplan Delivery Group

Members considered the written report from Cllr M Griffiths following the meeting held on 19th September 2023. It was noted that under the Welsh Government grant funding for improvement to town centre properties, progress is being made with the availability of grants for the Rainbow Café and the Drill Hall. The grants provide up to 80% of the cost but cannot be agreed unless a project specification is produced which fits the criteria for granting finance. If the specification is agreed, the cost of producing the specification can be paid in retrospect by grant, in addition to the grant for building improvements.

It was noted that the project will be open for applications from other businesses in the town to apply.

RESOLVED:

- i) that due to the location of the Rainbow Café being prominent at the entrance to the town, Town Council will pay for a specification for repairs to the building up to a maximum of £40,000 to be taken from its General Reserves, with grant provided in retrospect (*LGA 1972 s137*).
- ii) to pay for a specification for repairs to the Drill Hall to be taken from General Reserves, with grant provided in retrospect (*LGA (MP) 1976, s19*).
- iii) to provide 20% (maximum £30K) match funding for works to the Drill Hall to be taken from General Reserves (*LGA (MP) 1975, s19*).

b) Diversity Working Group

Members noted Cllr S Ashby had emailed the resident and was awaiting a response.

c) Supporting Friends of the Dell destination play park

Cllr M Griffiths provided a verbal update following the meeting held on 21st September 2023. Members supported the proposed designs for the play area, available to view in Town Council office and noted these will be included in the planning application imminently due to be submitted to Monmouthshire County Council (MCC).

RESOLVED:

To advise Mike Moran, MCC that Town Council supports the proposed designs for the play area.

d) Bulwark and Thornwell Working Group

Members considered the notes from Cllr M Griffiths following the meeting held on 8th September 2023 with representatives from MCC regarding a piece of unused land alongside Thornwell Primary School.

It was formally noted that Cllr A Watts had resigned from the working group.

RESOLVED:

To defer this item pending the outcome of discussions between Cllr T Griffiths and Thornwell School Governors.

e) Chepstow SpudFest

Cllr D Barnes referred Members to the Facebook page set up for SpudFest which had 80+ followers. It was requested if social media presence could be increased and that Members make every effort to volunteer and support the event on the day.

f) Place Plan

Members considered notes from the meetings held on 6th September 2023 and 14th December 2022 and the written report from the Clerk following advice from Monmouthshire County Council's Planning Department.

RESOLVED:

To hold the Place Plan process in abeyance until the Revised Local Development Plan is at deposit stage.

g) Community Meeting

Cllr M Griffiths provided a verbal report on the community meeting held on 19th September 2023. Fewer people were in attendance than at the first meeting, however those present were keen to set up a support group for businesses in Chepstow to encourage visitors to the town and were active in putting forward suggestions to achieve this.

RESOLVED:

That Cllr S Ashby as Town Council representative on the Chamber of Commerce and Tourism meet with the Secretary to ascertain how active it is in Chepstow.

80. Finance

80.1 Received and adopted the list of delegated expenditure for Summer Recess 2023.

80.2 Bank Reconciliation

Confirmed the reconciliation of the Council's Bank Accounts at:

	Receipts	Payments
a) 31 st July 2023	£ 575.00	£54,864.48
b) 31 st August 2023	£219,805.92	£68,346.69

80.3 Accounts

- a) Received and adopted the Receipts and Payments for the month of July 2023.
- b) Received and adopted the Receipts and Payments for the month of August 2023.

80.4 Income and Expenditure

Received and adopted the Income and Expenditure account for the month of August 2023.

80.5 Community Grant applications

Members received the Community Grant report and considered the following applications:

a) Chepstow School

Following the resolution at its Ordinary Meeting in July 2023 (*Min 61.4(b)*) to advise Chepstow School that Town Council would look more favourably at a community grant application for X number of trips at a cost of X amount rather than it contribute towards a second-hand minibus, Members considered a further grant application towards those cost of hiring a minibus/coaches to allow students to partake in extracurricular activities and represent the school in matches and events.

RESOLVED:

To grant fund Chepstow School £3,750 (*LGA 1972, s137*).

b) Chepstow Priory Friends

Members considered a grant application for £1,000 towards refurbishment of the clock and repairs to the tower steps.

RESOLVED:

To grant fund Chepstow Priory Friends £1,000 (*LGA 1972, s137*).

c) The Palmer Centre

Members considered a grant application for £300 to cover staff costs for the preparation and running of a Christmas market at the Palmer Centre in December 2023.

RESOLVED:

To grant fund The Palmer Centre £300 (*LGA 1972, s145*)

Cllrs M Le Peltier declared an interest in this item as a Trustee of The Palmer Centre and took no part in the discussion or vote.

Cllr J Rosser declared an interest in this item as a member of the management committee and took no part in the discussion or vote.

d) St Christopher's Warm Space

Members considered a grant application for £1,000 towards the provision of safe warm spaces for vulnerable residents and those concerned with increased fuel costs.

RESOLVED:

To grant fund £1,000 to St Christopher's Warm Space (*LGA 1972, s137*).

80.6 Internal Audit 2023/24

Members considered the confidential report including three quotations for Internal Audit services for the current financial year.

RESOLVED:

To accept quotation from IAC (Audit & Consultancy Ltd) at an annual cost of £750.50 + VAT inclusive of all travel and out of pocket expenses for 2 audit visits per year, for a period of 3 years.

80.7 Welsh Street Public Toilets

Members considered a request from Monmouthshire County Council for Town Council to take over ownership of the public toilets at Welsh Street Car Park.

RESOLVED:

To defer this item pending more detailed information from Monmouthshire County Council.

80.8 Joint One Voice Wales (OVW) / Society of Local Council Clerks (SLCC) conference

Members considered attendance at the joint OVW / SLCC conference being held remotely on Wednesday, 8th November 2023 at a cost of £60 + VAT

RESOLVED:

For the Deputy Clerk to attend the Joint OVW/SLCC Conference if so required (*LGA 1972, s111*).

80.9 Annual Street Trading Consent

Members considered renewal costs for the Street Trading Consent for the High Street.

RESOLVED:

To renew the Street Trading Consent for the High Street at a cost of £511.00 (*LGA 1972, s144*).

81. A48 Underpass

Members considered a written report on the recent artwork in the A48 underpasses and recognised the issue was contentious amongst residents. It was clarified that the underpasses were owned by the Welsh Government (WG) and managed by the South Wales Trunk Road Agency (SWTRA).

RESOLVED:

To leave the murals untouched.

82. Consultations / Engagements

a) Wye Valley AONB (Area of Outstanding Natural Beauty) Partnership Consultations - to consider a response to its position statements on Housing Development in the Wye Valley AONB and its Setting; and Landscape-led Development – closing date 29.9.23.

RESOLVED:

That Members respond individually to the consultation if so required.

b) Noted the Audit Wales consultation on fee scales for 2024/25 – closing date 10.10.23

c) Noted the Public Services Ombudsman for Wales consultation on “Our Equality Plan 2023-2026 – closing date 2.10.23

d) Aneurin Bevan University Health Board (ABUHB) – Provision of Minor Injury Unit Services, seeking views on proposals for adjustments in the operating hours of some of these services in the future.

RESOLVED:

To write to Aneurin Bevan University Health Board to express Town Council’s sadness about why the service has run down.

83. Welsh Government

Members received the response from the Minister for Education and Welsh Language following the Council’s letter requesting that Welsh Government increase the secondary school free school meals threshold for the whole of Wales.

A discussion ensued and it was stated that the response did not fully address the issues of raising the benefit threshold in line with Ireland and Scotland.

RESOLVED:

That Cllr D Rooke in conjunction with the Clerk write again to Welsh Government in this matter.

84. Monmouthshire County Council (MCC)

Members received information on the MCC Cultural Strategy and a list of known cultural groups in Chepstow.

It was noted that MCC is at the initial stages of pulling together information that will help shape and design the Cultural Strategy to be launched in April 2025.

RESOLVED:

To invite Tracey Thomas, Heritage Attractions and Museum Theatre Services Manager to meet with Cllrs M Le Peltier and S Ashby to discuss the Cultural Strategy from Chepstow's point of view.

85. Mind Monmouthshire

Members considered correspondence received from Mind Monmouthshire advising of a merger between Newport Mind, Mind Monmouthshire and Torfaen & Blaenau Gwent Mind to create a new organisation, Mind in Gwent and requesting if Town Council is happy to consent for the transfer of the current contract/SLA and funding arrangements to the new organisation.

RESOLVED:

To support the merger and confirm transfer of the current contract/SLA and funding arrangements to Mind in Gwent.

86. One Voice Wales

To receive the final motions for the Annual General Meeting and note that the motion by the Council, in regard to the extension of free school meals, has been selected to be put forward at the meeting on Saturday, 30th September 2023. This motion needs to be proposed by a member of the Town Council and seconded by a member from another council of our choice. Members to consider attendance.

Town Council was advised that due to lack of attendance the Annual General Meeting has been cancelled.

87. Correspondence

Members considered the correspondence listed in the Correspondence Schedule and noted the following:

- a) Participatory budget - Bluebell Drive/Fisherman's Walk – results;
- b) Monmouthshire County CAB – Q1 results

88. Reports of Representatives on Outside Bodies

Wassail / Mari Lwyd Working Group: The group is looking to put on a much smaller, more manageable event than last year. Wassail in the Dell Orchards; Mari Lwyd at the door to the Castle; meeting on the Wye bridge followed by a Ceilidh at the Drill Hall.

CCTV: The meeting arranged for today has been postponed to 24th October 2023. Any Members wishing to raise concerns were requested to email Cllr J MacTaggart or Cllr M Le Peltier prior to 24th October 2023.

89. Matters Relating to the Public and Urgent Information

An issue regarding the condition of the public toilets had been posted on social media.

90. Items for Next Meeting

Letter requesting Town Council meets with an ex veteran to discuss setting up a homeless/ex veterans community kitchen for a daily hot meal and warm space in Chepstow.

91. Date of Next Meeting

Confirmed that the arrangements for the Ordinary Meeting will be hybrid and held on Wednesday 25th October 2023 at 7.00pm.

92. Exclusion of Press and Public

RESOLVED:

To exclude the press and public for the discussion of **Item 93 Job Evaluation** and **Item 94 Operational Matters** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Cllr D Barnes left the meeting at this point.

93. Job Evaluation

Members considered the confidential report and recommendations from the consultant following the job evaluation process.

RESOLVED:

To advertise for the position of Communications Officer.

The Clerk and Deputy Clerk left the meeting at this point.

94 Operational Matters

Members considered the confidential report.

RESOLVED:

To increase the Clerk and Deputy Clerk's working hours to 31 hours per week.

CLOSE: This completed the business of the meeting at 9.25pm

SIGNED CHAIRPERSON: _____ **DATE:** _____

Current/Deposit Account

List of Payments made between 01/07/2023 and 31/07/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/07/2023	Monmouthshire County Council	Std Ord	54.00		Rates - Gatehouse
02/07/2023	Peninsula HR	Std Ord	143.52		Peninsula H&S Contract
03/07/2023	O2	DDR	46.80	PHA1936s87	Maintenance staff mobile phones
05/07/2023	Adcock	DDR1	276.42		Consumables
05/07/2023	BESPOKE MUSIC SERVICES	DDR2	250.00		Bands On Bandstand 25.06.23
05/07/2023	The Fire People	DDR3	73.20		Annual service fire extinguish
05/07/2023	Sign Services (Wales) Ltd	DDR4	594.00		Fascia Sign Bulwark Community Centre
05/07/2023	A & N Lewis Ltd	DDR5	15,116.40		Refurbishment Bulwark Community Centre
05/07/2023	Mr Locks	DDR6	132.00		Replace security lock Old Library
05/07/2023	Churches Fire Security Ltd	DDR7	698.12		Isolate switch, zone plan
05/07/2023	Chepstow Accountancy Services	DDR8	49.50		July 2023 payroll
05/07/2023	A & N Lewis Ltd	DDR9	1,146.00		Works to doors Bulwark Community Centre
05/07/2023	Dwr Cymru Welsh Water	DDR10	4,974.20		Water fountain connection
05/07/2023	Expenses claim	DDR	8.90	1972s111	Cable ties
05/07/2023	Parkinson's Group (Chepstow)	DDR	200.00	1972s34(5)	Mayoral Donation Parkinson's (Chepstow)
05/07/2023	Expenses Claim	DCR	74.20	lga1972,111	expenses claim - consumables
05/07/2023	Expenses Claim	DCR	63.90	Mileage training	Expenses - mileage bee training
06/07/2023	Peninsula - HR	Std Ord	149.50		HR contract
08/07/2023	Churn Valley Ltd	ddr	395.00		Lease - Thomas Street
09/07/2023	Peninsula	Std Ord	106.66		Drill Hall/Old Library
12/07/2023	UK Debt Mgt Office	DDR	6,898.00	LGA 1972s111	H&S UK Debt Mgt Office
15/07/2023	Monmouthshire County Council	Std Ord	177.00		Rates Thomas Street
15/07/2023	Monmouthshire County Council	DDR	976.00	lga1972s111	Business rates Gatehouse
17/07/2023	British Gas - Elec	DDR	383.46	PHA1936s87	British Gas - Elec
17/07/2023	British Gas - Elec	DDR	10.65	pha1936s87	Electric - July
18/07/2023	Smartest Energy	DDR	162.75	1972s111	Gatehouse gas
18/07/2023	Chepstow Art Space	DDR	100.00	lga1972s111	set up fees
20/07/2023	Peninsula EAP	Std Ord	21.60		Employee Assistance Programme
21/07/2023	Horizon Telecom	DDR	5.15		July phones
21/07/2023	SWALEC	DDR	102.53	pha1936s87	Riverbank Public conveniences
24/07/2023	British Gas - Elec	DDR	21.86	1972S111	British Gas - Elec
24/07/2023	British Gas - Elec	DDR	121.54	1972s111	British Gas - Elec
26/07/2023	Lloyds bank CC	DDR	28.98	1972s111	Zoom fees
26/07/2023	Chepstow Show	DDR	30.00	1972s111	Exhibitor costs
26/07/2023	Employee	DCR	56.60	lga1972s111	expenses - consumables
26/07/2023	Employee	DDR	89.00	lga1972s144	Expenses claim summer barrels
27/07/2023	Payroll - July 2023	DDR	19,505.04		Payroll July 2023
31/07/2023	Merlin Waste Control Specialis	ddr1	1,722.00		Dog waste collection July
31/07/2023	to clr	DDR	-100.00		to clr
Total Payments			54,864.48		

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Current/Deposit Account

Cash Received between 01/07/2023 and 31/07/2023

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
15/07/2023	Chepstow Art Space	dcr	vat for inv	100.00
03/07/2023	Chepstow Art Space		Rental July	425.00
03/07/2023	Chaos Music & Drama		Rental July	50.00
Total Receipts				575.00

Current/Deposit Account

List of Payments made between 01/08/2023 and 31/08/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/08/2023	Monmouthshire County Council	Std Ord	54.00		Rates - Gatehouse
02/08/2023	O2	DDR	46.80	1972s111	Maintenance staff phones
02/08/2023	Friends of Chepstow Library	DDR	55.80	1976(MP)s19	Community Grant
02/08/2023	SSE - Electric	DDR	848.41	1972s145	SSE – Electric Xmas lighting
02/08/2023	Ebbw Valley Brass	DDR1	300.00		Bands on Bandstand (BOB) 02.07.23
02/08/2023	FIESTA RESISTANCE	DDR2	400.00		BOB 16.07.23.
02/08/2023	Chepstow Chatelains	DDR3	300.00		BOB 18.06.23 Chepstow Chatelains
02/08/2023	Chepstow Male Voice Choir	DDR4	300.00		BOB 09.07.23 Chepstow MV Choir
02/08/2023	Monmouthshire County Council	DDR5	3,603.00		CCTV charges 07.07.23-30.09.23
02/08/2023	Monmouthshire County Council	DDR6	11,570.51		Chepstow Town Crew July
02/08/2023	Earth Anchors Ltd	DDR7	76.88		Brass Plaque for bench
02/08/2023	GRIFFITHS SIGNS AND EQUIP CO.	DDR8	572.40		Replacement road closure signs
02/08/2023	Amazon	DDR9	10.33		Warning sign - BeesOnPremises
02/08/2023	Mr I Giles	DDR10	75.00		July window cleaning
02/08/2023	Adcock	DDR11	310.39		Monthly consumables public toilets
02/08/2023	Ricoh	DDR12	258.00		Rental photocopier
02/08/2023	Microshade VSM	DDR13	470.16		Hosting service July
02/08/2023	Office Reality Ltd	DDR14	598.27		Cabinets for Bulwark CC
02/08/2023	Salter Heating & Plumbing	DDR15	172.80		Boiler service, landlord cert Old Library
02/08/2023	Peninsula HR	Std Ord	143.52		H&S Contract
02/08/2023	Cherry Build Ltd	ddr1	1,904.00		Deposit roof repairs Drill Hall
02/08/2023	Expenses		89.00		Expenses
06/08/2023	Peninsula - HR	Std Ord	149.50		HR contract
08/08/2023	Churn Valley Ltd	ddr	395.00		Lease - Thomas Street
09/08/2023	Downs Merrifield Architects	DDR32	1,186.00		Architectural services Bulwark Community C
09/08/2023	Arkell & Hurcombe (Bronzeworks)	DDR33	964.80		Bronze plaque for War Memorial
09/08/2023	Chepstow Women's Institute	DDR	200.00	1972s141	Community Grant
09/08/2023	Expenses claim	DDR	15.00	1972s111	Mileage
09/08/2023	Peninsula	Std Ord	106.66		H&S Drill Hall/Old Library
15/08/2023	Monmouthshire County Council	Std Ord	177.00		Rates Thomas Street
15/08/2023	Monmouthshire County Council	Std Ord	976.00		Business rates Gatehouse
16/08/2023	Smartest Energy	DDR	187.83	1972S111	Gatehouse gas
16/08/2023	Monmouthshire County Council	DDR	122.36	1976 (MP) s19	Rates Old Libraryl
16/08/2023	Lloyds bank CC	DDR	28.98	1972s111	Zoom
17/08/2023	Rob Connolly Band	DDR16	150.00		BOB 23.07.23 Rob Connolly
17/08/2023	Carmina	DDR17	300.00		BOB 13.08.23 Carmina3
17/08/2023	The Offshots	DDR18	300.00		BOB 30.07.23 Offshoots
17/08/2023	Merlin Waste Control Specialis	DDR19	1,377.60		Dog Waste August 2023
17/08/2023	Drill Hall	DDR20	11.00		Hire 29/07 for Arts Event
17/08/2023	Screw Fix	DDR21	16.99		Carbon monoxide alarm
17/08/2023	Monmouth Big Band	DDR22	300.00		BOB 06.08.23 MonmouthBigBand
17/08/2023	viking	DDR23	158.81		Office stationery
17/08/2023	Wyld Bird Seed	DDR24	150.00		BOB 23.07.23 Wyld Bird
17/08/2023	Microshade VSM	DDR25	470.16		IT Hosting service August
17/08/2023	The Fire People	DDR26	78.00		Fire extinguisher check
17/08/2023	Adcock	DDR27	295.00		Monthly consumables
17/08/2023	Blackwood Fire Limited	DDR28	708.00		Fire Risk Assessments
17/08/2023	Baker Goodchild	DDR29	3,197.90		Annual Report print & distribu

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Current/Deposit Account

List of Payments made between 01/08/2023 and 31/08/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
17/08/2023	Kudos Printers	DDR30	305.40		Roll up banner, feather flags
17/08/2023	Metroplan Ltd	DDR31	12.00		Presentation board clips
17/08/2023	Mr I Giles	DDR34	75.00		Window cleaning August 2023
17/08/2023	Cherry Build Ltd	DDR35	576.00		Repair fascia deposit Old Library
17/08/2023	Amazon	DDR36	16.49		Litter picker
17/08/2023	Chepstow Accountancy Services	DDR37	49.50		August 2023 payroll
18/08/2023	The Charity Bank	DDR	10,000.00		investment
19/08/2023	SSE - Electric	DDR	89.81	PHA1936s87	SSE - Electric
20/08/2023	Peninsula EAP	Std Ord	21.60		Employee Assistance Programme
22/08/2023	Horizon Telecom Ltd	DDR35	340.26		Telephones
22/08/2023	British Gas - Elec	DDR	126.29	1972s111	British Gas - Elec
22/08/2023	British Gas - Elec	DDR	226.02	PHA1936s87	British Gas - Elec
24/08/2023	British Gas - Elec	DDR	24.90	1972s111	British Gas - Elec
27/08/2023	Payroll August 2023	DDR	20,850.07	1972s111	Payroll August 2023
31/08/2023	Amazon	ddr1	16.49		litter pickers
31/08/2023	Merlin Waste Control Specialis	ddr1	1,435.00		Dog waste September
Total Payments			68,346.69		

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Current/Deposit Account

Cash Received between 01/08/2023 and 31/08/2023

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
03/08/2023	Chepstow Harriers	dcr	Mayors Charity Donation	150.00
25/08/2023	Monmouthshire CC Precept	dcr	Precept	219,178.00
16/08/2023	Opus Energy refund	dcr	1972s111	2.92
01/08/2023	Chepstow Art Space		Rental August	425.00
01/08/2023	Chaos Music & Drama		Rental August	50.00
			Total Receipts	219,805.92