CHEPSTOW TOWN COUNCIL

Minutes of the **Ordinary Meeting** of Chepstow Town Council held in the Council Chamber, The Gatehouse, High Street, Chepstow and remotely via Zoom on 25th January 2023 at 7pm

Present:

Chair:	Cllr Margaret Griffiths (Town Mayor)
Councillors:	E Atkinson, S Ashby, V Badderley-Potter, D Barnes, P Griffiths (9pm), H Livesey-Jones (remote), J MacTaggart, N Meyrick, D Power, D Rooke, J Rosser (remote), M Le Peltier, S Tulley, A Watts (remote – left 8pm)
Apologies:	Cllr T Griffiths, M Perkins
In Attendance:	Mrs L Allen (Town Clerk) Mrs A Sandiford (Deputy Town Clerk) County Councillor C Edwards Members of Public (3)

Town Council undertook a minute's silence in respect of the late Henry Hodges, former Town Councillor and Mayor of Chepstow.

162. Apologies – See above

The Chair reminded Members of their duty to attend meetings and that failure to do so throughout 6 consecutive months, unless permission for the absence is granted by the Council in advance, would result in immediate disqualification *(Section 85(1) of the Local Government Act 1972).*

163. Declarations of Interest in Items on the Agenda

Cllrs J MacTaggart and D Rooke declared a personal interest in relation to Bulwark Community Centre Min 164 (b) and Min 169 (f), as Town Council representatives on the Management Committee.

164. To Suspend Standing Orders

Standing Orders were suspended for the following items:

a) Public Open Forum (15 minutes at the discretion of the Mayor)

A local resident raised a personal issue in relation to a local charity. The Chair referred the resident to the Trustees of said charity.

b) Bulwark Community Centre

Hilary Beach and Terry Woods outlined the request for a Project Manager to oversee the accessibility refurbishments to the building. The representatives responded to Members' questions and the Management Committee was commended for their efforts in securing lottery funding of £99,500 towards the works.

c) Chepstow Festival of Arts

Nicky Lee outlined the request for funding towards the Festival of Arts 2023 and responded to Members' questions in relation to the grant application**.**

d) Chepstow Youth Provision

Josh Klein and Darryl White from Monmouthshire Youth Service outlined the request for funding to cover venue costs in order to continue to provide a Youth Centre at Thornwell Pavilion and responded to Members' questions in relation to the grant application**.**

Standing Orders were reinstated.

165. Mayoral Announcements

The Mayor outlined the arrangements for her forthcoming Community Event in place of a Civic Ceremony being held at the Palmer Centre on Saturday 4th February 2022.

166. Minutes

a. The Minutes of the Ordinary Meeting of Full Council held on 23rd November 2022 were approved as a true record and will be signed by the Mayor following the meeting.

The Chair referred to the following items not included on the Clerk's Update:

- **Drill Hall Conditioning Survey:** Drill Hall Transition Board to pursue
- **Marketing of Chepstow as a place to visit:** Meeting to be arranged
- **Potential sale of The Old Library building:** Cllr Perkins to pursue
- **Signposting:** refer to Environment & Amenities Committee
- **Meeting of Bulwark & Thornwell Town Councillors to discuss future projects:** Cllr Watts to arrange
- **Energy & Cost of Living Crisis**: No update – Cllr MacTaggart to pursue

b. The minutes of the Extraordinary Meeting of Full Council held on 17th January 2023 were approved as a true record and will be signed by the Mayor following the meeting.

167. Matters Arising

Members received the Clerk's Update on progress of resolutions. No items were raised.

168. Committees

a) Planning and Administration Committee

i. Received the minutes of the Planning and Administration Committee meeting held on 23rd November 2022.

Ii. Note that the meeting on 14th December 2022 was inquorate.

Iii. Received the minutes of the Planning and Administration Committee meeting held on 21st December 2022.

iv. Received the draft minutes of the Planning and Administration Committee meeting held on 11th January 2023.

v. Members considered the response to Monmouthshire County Council's Replacement Local Development Plan.

RESOLVED:

To respond to Monmouthshire County Council's Replacement Local Development Plan as follows:

Chepstow Town Council welcomes the proposed Replacement Local Development Plan Preferred Strategy, and in particular that the plan recognises the need for additional housing

in Chepstow when so many families are in housing need. (367 on the waiting list have Chepstow as their first-choice location).

The Council is however concerned that the proposed development, with 50% social and affordable housing, will not deliver enough homes to satisfy the current need. We would therefore ask that consideration is given to providing even greater numbers of social and affordable housing than in the current preferred strategy.

In addition to the Bayfield's site (CS0098), the council would support a mixed development at Mounton Road (CS0265) with at least 50% social and affordable housing in each. This will come much nearer, in total, to providing sufficient housing to satisfy the current need. In addition, the mixed Mounton Road development may provide employment opportunities. It should be noted that a green wedge between Chepstow and Pwllmeyric is essential, so we would not support the development of CS0112.

The council recognises that any increase in the number of houses in Chepstow will put additional pressures on the already overstretched infrastructure and traffic flow in Chepstow. In particular, at High Beech roundabout. It is essential that development goes hand in hand with measures to address these severe traffic problems. Infrastructure, including child care provision, school places and health services must be included in the plan.

The council insists on the provision of an additional junction on the M48 at Caldicot, which would go some way towards relieving some of the pressure on the local road system, especially in view of the very considerable size of the proposed development in Caldicot, which would otherwise lead to even more traffic at High Beech roundabout.

The council welcomes the proposed strategy's focus on active travel and sustainable transport. The proposed developments must establish active travel routes, and bus services as a means of reducing car use and connecting residents with services.

The council welcomes the plan's commitment to 100% zero carbon housing.

vi. Members noted the vacancy on the committee following the resignation of Cllr Dale Rooke

b) Consultative Committee

Received the draft minutes of the Consultative Committee meeting held on 7th December 2022.

c) Environment & Amenities Committee

Received the draft minutes of the Environment and Amenities Committee meeting held on 11th January 2023.

d) Drill Hall Management Committee (DHMC) / Community Asset Transfer Working Group

i) Received the minutes of the DHMC meeting held on 14th November 2022.

ii) Received the minutes of the DHMC meeting held on 4th January 2023.

iii) Received the notes from the meeting held on 12.12.22 in regard to future governance.

iv) Members considered the proposal for future governance arrangements and Terms of Reference for the Transition Board at the Drill Hall.

RESOLVED:

To approve the proposal for future governance arrangements and Terms of Reference for the Transition Board at the Drill Hall, as presented.

v) Members considered nomination of 4 Councillors to the Transition Board and a date for the first meeting.

RESOLVED:
To nominate Cllrs M Griffiths, J Rosser, J MacTaggart and either Cllr S Ashby or M Perkins (to be mutually agreed) to meet at a convenient date and time on or before 1st March 2023.

vi) Members considered the job description for the role of Drill Hall Manager and the advertising strategy and interview panel to consist of 2 Councillors and 2 Drill Hall members from the Transition Board.

RESOLVED:
To approve the job description for the role of Drill Hall Manager; nominate Cllrs D Rooke and J Rosser to the interview panel and delegate authority to agree the advertising strategy to Cllrs S Ashby, M Griffiths and J Rosser in conjunction with the Clerk.

e) Working Party Updates

i. Members received updates from the specific projects list and considered recommendations /next steps in relation to the following items:

Supporting Friends of the Dell destination play park: Cllr M Griffiths advised that a meeting had taken place with Friends of the Dell regarding the terms of Council's potential contribution. A subsequent informal meeting had also taken place with the Lottery who seemed reasonably content with the secured funding, which will hopefully result in an application to them for a play park.

Development of existing website and wider social media usage: Cllr D Barnes updated on the recent visit to the University of South Wales where under and post graduate students, as part of their coursework, presented ideas on how Town Council could best promote itself to its community. Further presentations were scheduled and the University is looking to apply for internal funding for a student to work at Town Council during the Summer, to put in to practice some of the ideas raised, should Town Council support this.

RESOLVED:
To support the signing of the University of Wales internal funding application for a student to work with Town Council during the Summer.

Reuse and Recycling: support of Community Fridge and a space for a Repair Café:
Cllr D Rooke stated the Community Fridge was looking towards opening an evening slot to allow working people to benefit. The Repair Café is in limbo due to not being able to recruit a manager for the project. The Clerk outlined Council's attempts to recruit an organiser.

RESOLVED:
To refer the Repair Café to Environment & Amenities Committee for further discussion.

ii. Members received a verbal update from the Annual Events meeting held with stakeholders on 18th January 2023 and considered the recommendations/next steps arising from the meeting. It was noted that a calendar of events was being compiled to include all known events being held in Chepstow with National events being included to encourage any interested local groups to get involved in organising events locally to mark specific occasions. Members also noted the recommendations to celebrate the coronation of King Charles III.

RESOLVED:

- To circulate the calendar of events when updated.
- To review the calendar quarterly to facilitate and encourage local groups to organise festivals for Chepstow.

- To delegate the grant funding of street parties, similar to the Queen's Jubilee for the coronation of King Chares III, to Finance, Policy and Audit Committee.
- To arrange Bands in the Bandstand on Sunday 7th May 2023 for a picnic at the Bandstand.
- To support the request from the Chepstow Events Committee to arrange an event at the Riverbank on Bank Holiday Monday 8th May 2023.
- To put up bunting in the High Street for the coronation.
- To defer the consideration of how Town Council can recognise volunteers and their contribution to the town.

169. Finance

a) Bank Reconciliation

i. Confirmed the reconciliation of the Council's Bank Accounts at 30th November 2022.

ii. Confirmed the reconciliation of the Council's Bank Accounts at 31st December 2022.

b) Accounts

i. Received and adopted the Receipts and Payments for the month of November 2022.
- *Appendix A below*

	Receipts	**Payments**
November	£18,570.03	£74,587.95

ii**.** To receive and adopt the Receipts and Payments for the month of December 2022.
- *Appendix B below*

	Receipts	**Payments**
December	£222,314.67	£56,012.17

c) Income and Expenditure

Received the Income and Expenditure account for the month of December 2022.

d) Council Tax Precept 2023/2024

Members noted that the precept request of £657,533 had been submitted to Monmouthshire County Council and that the tax base for 2023/24 is £5,762.54 resulting in a Band D charge of £114.10.

e) Community Grant Application Form

Members considered the community grant report and applications from:

i) Chepstow Festival of Arts

Following the presentation by a representative from Chepstow Festival of Arts, Members re-considered the request for £6,260 to cover admin and marketing costs for the 2023 Festival of Arts.

RESOLVED:

To grant fund £6,260 to Chepstow Festival of Arts from its 2023/2024 budget *(LGA 1972, s144).*

ii) Chepstow Youth Provision

Members considered an application from Monmouthshire Youth Service for £13,500 to cover venue costs in order to continue to provide a Youth Centre at Thornwell Pavilion.

RESOLVED:

To grant fund £13,500 from Earmarked Reserves to Monmouthshire Youth Service and split the funds across two budget heads: Community Grants and Cost of Living (*LGA 1976 (misc prov) s19).*

Members reiterated the requirement to include Chepstow Town Council's logo on grant recipients' marketing and publicity material.

f) Bulwark Community Centre

Members considered the report for additional funding required by Bulwark Community Centre to support the costs of a project manager to oversee the DDA refurbishment.

RESOLVED:

To grant fund £13,275 to Bulwark Community Centre *(LGA 1976 (misc prov) s19)*

g) Monmouthshire County Council (MCC) and Town Council Grounds Maintenance Partnership Agreement 2023 – 2024

Members noted the annual cost of £115,705.05 against a budget agreed of £130,000 from MCC to supply and manage the Town Crew for 2023/24 *(Litter Act 1983, s5,6).*

h) Dog Bin request

Members considered a request to install an additional dog waste bin near to the slipway at Brunel Quarter at a cost of £208.00 plus VAT, delivery costs of £18.95 and emptying costs of £6.50 per week

Reference was made to two separate dog waste bins within close proximity near to Bulwark Community Centre and it was queried if one of these bins could be transferred to Brunel Quarter.

RESOLVED:

To transfer one of the dog waste bins from the vicinity of Bulwark Community Centre to Brunel Quarter. *(Litter Act 1983, s5,6)*.

i) Donation from the Thursday Fellowship

Members noted the donation of £200 from Chepstow Thursday Fellowship for the use of the meeting room at the Gatehouse and considered how to spend this donation.

The Mayor announced that Chepstow Foodbank and Chepstow Community Fridge were the chosen charities for her Mayoral Year and it was agreed to donate the £200 to the Mayor's charities.

RESOLVED:

To donate £200 from Chepstow Thursday Fellowship to the Mayor's charities.

j) Chepstow Agricultural Society

Members noted correspondence from Chepstow Agricultural Society and considered renewal of the Town Council's membership for 2023/24 at a cost of £60.

RESOLVED:

To renew membership to Chepstow Agricultural Society at a cost of £60.00 *(LGA 1972 s144).*

170. Summer Playscheme

Members received an update from MonLife on the enhanced direction for play, a full play report from the Summer 2022 provision and an individual report for Chepstow. Members considered the reports and an invitation to meet with officers to discuss the scheme for 2023.

RESOLVED:

That Cllrs M Griffiths, J Rosser and the Clerk meet with MonLife to discuss the playscheme for 2023 and report back to Town Council.

171. Community Orchards

Members were not in receipt of the confidential report detailing the ongoing costs for officer time to provide administration support from the Town Council *(deferred from FC 23.11.22 min ref 147).*

RESOLVED:
To delegate this item to Finance Committee in February.

172. Healthcare

Members noted that Ann Lloyd, Chair of the Aneurin Bevan Health Board, has agreed to meet with the Council at the Community Hospital on a date to be agreed, to discuss current provision and additional ways forward.

RESOLVED:
That the Clerk re-circulates the latest information in this matter to all Members and arrange a meeting with Ann Lloyd, Chair of Aneurin Bevan Health Board and Councillors, extending an invitation to the former Councillor who instigated this matter.

173. Monmouthshire County Council (MCC)

a) Transforming Chepstow

Members received a verbal update on the Transforming Towns project following the meeting on 24th January 2023. Cllr Griffiths advised that a meeting has been arranged for Wednesday 1st February 2023 to prioritise projects for Chepstow, which could be implemented either in the long term or the short term. The Clerk was requested to circulate the Transforming Chepstow report prior to the meeting and all Members were encouraged to attend.

b) Cenotaph

Members noted the response from MCC in regard to additional handrails at the Cenotaph following an incident on Remembrance Day. "*If this is a one-off incident and unless highlighted as a particular risk then we would avoid putting up un-necessary barriers within the town. However, MCC highways would be happy to receive further information and also suggestions from the Town Council in order that further consideration can be given to this matter in the New Year".*

A discussion ensued and the Clerk outlined the incident as relayed by the person concerned. Members referred to the existing handrails and available level access in the area and considered no further action is required.

RESOLVED:
To advise MCC that no further action is required in regard to railings at the Cenotaph and relay the decision to the resident who brought the matter to the attention of the Council.

174. Welsh Government Consultations

a) Members considered the correspondence listed in the correspondence schedule. No issues were raised.

b) Members considered correspondence requesting steering group membership to Halls Together in Monmouthshire.

RESOLVED:
To forward correspondence from Halls Together to local community halls in Chepstow.

176. Reports of Representatives on Outside Bodies

To receive verbal reports from members who have attended meetings as a nominated representative of the Town Council.

One Voice Wales (OVW) Newport/Monmouthshire Area Committee: Cllr D Power attended the recent AGM where the issue was raised about Council audits and the Wales Audit Office. OVW is looking to coordinate a response on behalf of its members to Wales Audit.

Oldbury and Berkley Power Stations Community Liaison Council: Cllr Power attended a site steering group meeting where talks were ongoing about a small modular reactor potentially being installed at the Oldbury site. Rolls Royce are due to give a presentation at the next steering group meeting.

Community Fridge: Cllr D Rooke advised that a meeting had taken place with MCC who is looking to set up 'Food Pantries' around the County with the potential to share the use of the Community Fridge facility in Chepstow.

Dell Primary School: Cllr S Ashby attended a Governors' meeting and the school is keen to make connections with the wider community of Chepstow.

177. Matters Relating to the Public and Urgent Information

Cllr D Rooke stated the M48 Severn Bridge cabling works were nearing completion and although closures were necessary to complete the works, inclement weather had caused the bridge to be closed more often than as a result of the cabling works.

178. Items for Next Meeting

None

179. Date of Next Meeting

Confirmed the arrangements for the Ordinary Meeting to be held on Wednesday 22nd February 2023 at 7.00pm.

CLOSE: This completed the business of the meeting at 9.30pm

SIGNED CHAIRPERSON: _____ DATE:_____

Appendix A

List of Payments made between 01/11/2022 and 30/11/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/11/2022	Opus Energy	DDR	18.54	1972s133	Gas – Old Library
02/11/2022	Lloyds bank CC	DDR	39.87	1972s111	Zoom
02/11/2022	SSE - Electric	DDR	79.45	PHA1936s87	Riverbank PC
02/11/2022	Peninsula HR	Std Ord	143.52		Peninsula H&S Contract
06/11/2022	Peninsula - HR	Std Ord	149.50		HR contract
08/11/2022	Churn Valley Ltd	DDR	395.00		Lease - Thomas Street
09/11/2022	Peninsula	Std Ord	106.66		H & S Drill Hall/Old Library
10/11/2022	Bulwark Community Centre	DDR	1,500.00	1976(MP)s19-	Community Contribution
10/11/2022	Expenses claim	DDR	41.23	1972s111	Consumables
10/11/2022	Drill Hall	DDR	3,315.00	1976(MP)s19-	Community Contribution
10/11/2022	Expenses claim	DDR	51.75	1972s111	Meetings mileage
10/11/2022	Adcock	DDR1	419.72		Consumables
10/11/2022	Monmouthshire County Council	DDR2	3,430.00		CCTV charges 01.10.22-30.12.22
10/11/2022	Monmouthshire County Council	DDR3	10,518.64		Chepstow Town Crew Oct
10/11/2022	Adcock	DDR4	341.51		Drill Hall consumables
10/11/2022	Ricoh	DDR5	258.00		Click usage Q2 Rental Q3
10/11/2022	One Voice Wales	DDR6	140.00		Cllr training
10/11/2022	Monmouthshire County Council	DDR7	511.00		Street trading consent 2022/23
10/11/2022	Apollo Alarms	DDR8	208.20		Faulty call point
10/11/2022	Mr I Giles	DDR9	75.00		Window cleaning
10/11/2022	Pepper Communications Ltd	DDR10	3,080.56		Annual Report printing
10/11/2022	Horizon Telecom Ltd	DDR11	322.40		Phones Oct
10/11/2022	Auditing Solutions Ltd	DDR12	576.00		Interim Internal Audit 2022-23
10/11/2022	Merlin Waste Control Specialist	DDR13	1,216.80		Nov dog waste collection
10/11/2022	Viking	DDR14	117.02		Stationery
10/11/2022	Microshade VSM	DDR15	399.07		Nov cloud hosting service
10/11/2022	Bin Shop	DDR16	346.74		Drill Hall recycling bins
10/11/2022	Thomann GmbH	DDR17	520.40		Digital mixer and cables
10/11/2022	Amazon	DDR18	2.49		Replacements mics
10/11/2022	Phone Phil First	DDR19	175.00		Repair works to Thomas St door
10/11/2022	Phone Phil First	DDR20	1,167.50		Toilet repair, CAB damp, GHouse roof
10/11/2022	GKA	DDR 1	1,200.00		Drill Hall consultant works against
19/11/2022	O2	DDR	26.81	PHA1936s87	Mobile Hygiene Operatives phones
20/11/2022	Siemens	DDR	162.00	1972s111	Franking machine
20/11/2022	Peninsula EAP	Std Ord	21.60		Employee Ass Programme
25/11/2022	Payroll Nov 2022	DDR	22,974.52	lga1972s111	Payroll Nov 2022
25/11/2022	Friends of Chepstow Library	DDR	220.94	F&A9.11.22.33ii.	Community Grant
25/11/2022	1st Bulwark Chepstow Scouts	DDR	1,285.74	F&A9.11.22.33iv	Community Grant
25/11/2022	Cllr D Power	DDR1	20.25		meeting mileage
25/11/2022	Dwr Cymru Welsh Water	DDR2	501.32		Riverbank 5.5.22-8.11.22
25/11/2022	Dwr Cymru Welsh Water	DDR3	86.98		Gatehouse 07.05.22-10.11.22
25/11/2022	Vision ICT Ltd	DDR4	588.00		Annual Website hosting and support
25/11/2022	Bees for Development	DDR5	250.00		Beekeeping Course
25/11/2022	TLC Lighting	DDR6	550.80		Christmas tree Lights
25/11/2022	The Royal British Legion	DDR7	35.00		B Wreath
25/11/2022	Monmouthshire County Council	DDR8	10,518.64		Town Crew
25/11/2022	Earth Anchors Ltd	DDR9	908.40		Benches Coastal Path
25/11/2022	Voices for the Wye	DDR10	330.00		Community Grant
25/11/2022	Sheet Plastics	DDR11	90.34		Plastic sheets to protect walls in wc's
25/11/2022	Monmouthshire County Council	DDR12	2,058.00		Hardwood bench slats refurbs
25/11/2022	T Baines Electrical Services L	DDR13	1,685.00		Electrical work Old Library
25/11/2022	Chepstow Accountancy Services	DDR14	44.00		November 2022 payroll
25/11/2022	Mr I Giles	DDR15	75.00		Window cleaning November
25/11/2022	Amazon	DDR16	146.04		Telescopic Fruit Pickers
30/11/2022	Monmouthshire County Council	Std Ord	166.00		Rates Thomas Street
30/11/2022	Monmouthshire County Council	Std Ord	976.00		Rates – Gatehouse
		Total Payments	**74,587.95**		

Cash Received between 01/11/2022 and 30/11/2022

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
16/11/2022	Ariel Direct	dcr	O2 monthly loyalty	4.00
14/11/2022	hmrc	000378	Q1 vat refund	12,908.96
22/11/2022	Rope and Sling	dcr	repayment for overpay	240.00
07/11/2022	Drill Hall		recharge for items purchased	341.51
16/11/2022	Drill Hall		Salary recharge	5,075.56
			Total Receipts	**18,570.03**

Appendix B

List of Payments made between 01/12/2022 and 31/12/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/12/2022	Peninsula HR	Std Ord	143.52		Peninsula H&S Contract
06/12/2022	Peninsula - HR	Std Ord	149.50		HR contract
08/12/2022	Welsh Water Dwr Cymru	DDR	385.82	PHA1936s87	Thomas St
08/12/2022	Welsh Water Dwr Cymru	DDR	54.79	1972s133	Old Library
08/12/2022	Chepstow & District Round Table	DDR	800.00	1972s144	Community Contribution
08/12/2022	David Barnes	DDR	62.85	1972s111	Mileage
08/12/2022	Expenses claim	DDR	36.83	Expenses	consumables
08/12/2022	Horizon Telecom Ltd	DDR1	327.84		Phones December
08/12/2022	Drinkstuff	DDR2	420.12		Drill Hall Glasses, tumblers
08/12/2022	Voices of the Wye	DDR3	100.00		Community Contribution
08/12/2022	Amberon Traffic Management	DDR4	1,296.00		Xmas light install, traffic management
08/12/2022	T Baines Electrical Services L	DDR5	1,125.00		Emergency lighting repairs Old Lib
08/12/2022	CHURN VALLEY (MONMOUTH)	DDR6	169.82		Insurance rent 2022-23 Thomas St
08/12/2022	Microshade VSM	DDR7	399.07		December cloud hosting service
08/12/2022	Defib Warehouse (First Rescue	DDR9	162.00		Defib pads and batteries
08/12/2022	Phone Phil First	DDR10	1,975.00		Damp works CAB
08/12/2022	Society of Local Council Clerk	DDR11	327.00		Membership Lucy Allen
08/12/2022	Society of Local Council Clerk	DDR12	141.80		13th Ed Local Council Admin
08/12/2022	Lumen Productions	DDR13	9,278.82		Christmas lights installation,
08/12/2022	Merlin Waste Control Specialist	DDR14	1,216.80		Dog waste collection
08/12/2022	Adcock	DDR27	284.35		Consumables
08/12/2022	Churn Valley Ltd	DDR	395.00		Lease - Thomas Street
08/12/2022	The Landmark Practice	DDR 1	2,985.00		community Cont – Friends of the Dell
08/12/2022		DDR 2	379.14		Youth Champions badges
09/12/2022	Peninsula	Std Ord	106.66		H & S Drill Hall/Old Library
12/12/2022	Louise Shenstone	DDR15	3,543.84		Lantern Workshops & Parade
14/12/2022	Drill Hall	DDR16	155.50		Voices for the Wye community cont
14/12/2022	Society of Local Council Clerk	DDR17	34.30		Town & Parish Councils VAT guide
14/12/2022	PROTECH	DDR18	1,800.00		Xmas Switch On stage
16/12/2022	Lloyds bank CC	DDR	14.09	1972s111	Zoom
17/12/2022	Opus Energy	DDR	30.77	1972s133	Old Library
19/12/2022	SSE - Electric	DDR	81.08		Riverbank WC
20/12/2022	Peninsula EAP	Std Ord	21.60		Employee Assistance Programme
22/12/2022	Ricoh	DDR19	192.91		Click q1.Rent Q2
22/12/2022	Mr I Giles	DDR20	75.00		Dec window cleaning
22/12/2022	Adcock	DDR21	347.69		Monthly supplies public toilets
22/12/2022	CEA 4U Commercial Energy Asses	DDR22	297.00		Energy Performance Cert Gatehouse
22/12/2022	Monmouthshire County Council	DDR23	10,518.64		Town Crew Dec
22/12/2022	Clarke Electrical	DDR24	786.72		Fault power.Gatehouse / Install Defib
22/12/2022	Earth Anchors Ltd	DDR25	70.74		Brass plaque S Dovey
23/12/2022	Payroll December 2022	DDR	14,085.56		Payroll December 2022
23/12/2022	Chepstow Accountancy Services	DDR26	44.00		Dec 2022 payroll
30/12/2022	Monmouthshire County Council	Std Ord	166.00		Rates Thomas Street
30/12/2022	Monmouthshire County Council	Std Ord	976.00		Rates - Gatehouse
31/12/2022	Unity Trust Bank	DDR	46.50		Bank fees 4/9 - 4/12/22
31/12/2022	Unity Trust Bank	DDR	1.50		Bank handling fee
		Total Payments	**56,012.17**		

Cash Received between 01/12/2022 and 31/12/2022

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
16/12/2022	Ariel Direct	dcr	O2 Loyalty bonus	4.00
30/12/2022	MON CAB	dcr	Lease payment	2,500.00
20/12/2022	Monmouthshire County Council	dcr	Precept	219,177.00
08/12/2022	Drill Hall		Purchase recharge	433.67
07/12/2022	Thursday Fellowship	dcr	Donation for room hire	200.00

Total Receipts **222,314.67**