

**CHEPSTOW TOWN COUNCIL**

**The Gatehouse, High Street, Chepstow NP16 5LH  
Tel. 01291 626370 Email: admin@chepstow.co.uk**

5<sup>th</sup> July 2024

Dear Councillor

You are hereby summoned to attend the Ordinary meeting of the **Environment and Amenities Committee** of Chepstow Town Council to be held in the Council Chamber and via Zoom remote meetings:

Join Zoom Meeting <https://zoom.us/j/7344109571>

on **Wednesday 10<sup>th</sup> July 2024 at 7.00pm**, for the purpose of transacting the following business:

***Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct***

Yours faithfully,



Lucy Allen

TOWN CLERK

**AGENDA**

**21. Apologies**

**22. Declarations of Interest in Items on the Agenda.**

[Declarations of Interest form](#) attached for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.

**23. To Suspend Standing Orders**

**a) Public Open Forum (15 minutes at the discretion of the Chair)**

Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

**24. Minutes**

To approve the [Minutes of Environment and Amenities Committee meeting held on Wednesday, 5<sup>th</sup> June 2024](#).

**25. Matters Arising**

To receive the [report on matters arising](#) from the minutes, for information only.

**26. Projects Report**

To receive the [Environment & Amenities Projects report](#) and consider any recommendations/next steps.

**27. Town Council Vision document**

To receive a report following a review of the Town Council's Vision document – *to follow*.

**28. Play Provision**

To receive a verbal update, from the Clerk, on the play provision provided by Monmouthshire County Council as part of the Service Level Agreement.

- 29. One Voice Wales (OVW) – Holocaust Memorial Day 2025 – b/f Full Council 26.6.24 min ref 44a**  
[Holocaust Memorial Day 2025](#) .
- 30. Events - b/f Environment & Amenities 5.6.24 minute 14**
- a) To consider the [response from Caldicot Town Team](#) detailing how it is funded.
  - b) To consider the number of events that Council itself can commit to and further options for working with others within the town going forward (noting VE/VJ celebrations in 2025).
- 31. Bulwark and Thornwell as part of Chepstow**  
To receive and consider the [response from the Cabinet Member](#) following the request that Monmouthshire County Council considers Bulwark and Thornwell as part of Chepstow in all its decision.
- 32. Correspondence**  
To receive and consider correspondence listed below:
- a) Chepstow [Foodbank newsletter](#) and [invitation to visit Chepstow Foodbank](#)
  - b) [Friends of the River Wye News](#)
- 33. Items for Next Meeting**  
Boverton Nurseries – to discuss planting for 2025
- 34. Date of Next Meeting**  
To confirm that the next meeting of the Environment and Amenities Committee will be held at 7pm on Wednesday, 11<sup>th</sup> September 2024 in the Council Chamber and via Zoom online meetings.