

CHEPSTOW TOWN COUNCIL
The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email admin@chepstow.co.uk

1st March 2023

Dear Member

You are hereby invited to attend the **Drill Hall Transition Board** meeting to be held in the Council Chamber, The Gatehouse, High Street, Chepstow on **Monday, 6th March 2023 at 6.00pm** for the purpose of transacting the following business:

Yours faithfully,



Lucy Allen
TOWN CLERK

AGENDA

- 1. Election of Chair.**
- 2. Declarations of Interest in Items on the Agenda**
Interests may also be declared at any point in the meeting if the need arises.
- 3. Apologies**
To receive apologies for absence.
- 4. Discussion items**
 - 4.1 Purpose of the Transition Board and review of Terms of Reference
 - 4.2 CIO (Community Interest Organisation)
 - 4.3 Finances
 - 4.4 Drill Hall Manager interviews
- 5. Any other business**
- 6. Items for next meeting**
- 7. Date of next meeting**
To confirm that the next meeting will be on Monday, 3rd April 2023 via Zoom.