

CHEPSTOW TOWN COUNCIL

**The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email: admin@chepstow.co.uk**

7th March 2024

Dear Councillor

You are hereby summoned to attend the Ordinary meeting of the **Environment and Amenities Committee** of Chepstow Town Council to be held in the Council Chamber and via Zoom remote meetings: Join Zoom Meeting <https://zoom.us/j/7344109571> on **Wednesday 13th March 2024 at 7.00pm**, for the purpose of transacting the following business:

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully,



Lucy Allen
TOWN CLERK

AGENDA

- 45. Declarations of Interest in Items on the Agenda.**
[Declarations of Interest form](#) attached for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.
- 46. To Suspend Standing Orders**
- 46.1 Public Open Forum (15 minutes at the discretion of the Chair)**
Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.
- 47. Minutes**
To approve the [Minutes of Environment and Amenities Committee meeting](#) held on Wednesday, 13th December 2023.
- 48. Matters Arising**
To receive the [report on matters arising from the minutes](#), for information only.
- 49. Projects Report**
To receive the [update report on Environment & Amenities Projects](#) and consider the following:
- 49.1 2a - Honey bees: beehive**
To consider removal from the update as now ongoing and built into employee job role.
- 49.2 2b – Bee Walks**
To consider the costs associated with having high-vis vests printed with suitable wording for community bee walks, and to agree a suitable budget.
- 49.3 3a - The Dell Drinking Water Fountain**
To consider [draft wording for the plaque](#) and agree funding for the engraving (*LGA 2000, s1*).

- 49.4** 4b – Orchards
To receive an update on the orchards, including correspondence from a volunteer organiser advising that 4 additional fruit trees are to be planted by the Woolpitch Community Orchard, which they are requesting support with.
- 49.5** 4c – Town Centre Planting
To consider the [report, prepared by the Community Projects Office, detailing current status and considerations for a sustainable way forward](#).
- 49.6** 6a – E-bikes
To consider the ongoing provision of e-bikes.
- 49.7** 8 – Electric Bus
To consider if this project should be referred to the Transforming Chepstow Delivery Group.
- 50. Carbon Reduction**
- a) To consider detailed objectives based on the ‘green’ and ‘net zero’ aspects of the Town Council’s Vision and how best to record and track progress.
- b) To receive and consider the [Tackling Climate Chaos report](#) compiled by One Voice Wales and Friends of the Earth detailing ideas of what Community and Town Councils can do in the fight against climate chaos and nature destruction.
- 51. Christmas Switch on 2023**
- a) To discuss the Christmas Switch on event 2023 to include: What went well? Why? What didn’t go so well? What was the cause? What should we do differently in the future.
- b) To receive and consider [correspondence from a business owner in Bulwark](#).
- 52. SpudFest/AutumnFest**
To consider arrangements for SpudFest/AutumnFest 2024 to include: date, location, event day activities.
- 53. Cynnal Cymru**
To consider [renewal of the Town Council’s annual membership to Sustain Wales](#) at a cost of £300.00 (*LGA 1972, s143*).
- 54. Gwent Beekeepers**
To consider [renewal of the Town Council’s annual membership to Gwent Beekeepers CIO](#) at a cost of £41.00 (*LGA 2000, s1*).
- 55. Public Toilet Survey**
To receive and consider the [Public Toilet Survey carried out by Monmouthshire County Council](#) as part of its annual survey by Environmental Health.
- 56. Dog bins – referred from FC 28.2.24**
To review frequency of dog waste collections and associated costs for the 41 dog bins in the town.
To note current annual cost of £14,924 rising to £15,990 for 2024-2025 (*referred from Full Council, 28.2.24, item 178*).
- 57. Art in the Town – referred from FC 28.2.24**
To consider art in the town (*referred from Full Council, 28.2.24 – item 181 c*).
- 58. Items for Next Meeting**
To invite the Town Council’s floral contractor.
- 59. Date of Next Meeting**
To confirm that the next meeting of the Environment and Amenities Committee will be held in the Council Chamber and via Zoom on a date in June, to be confirmed at the Annual Meeting