

CHEPSTOW TOWN COUNCIL

The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email: admin@chepstow.co.uk

6th January 2023

Dear Councillor

You are hereby summoned to attend a meeting of the ordinary meeting of the **Environment and Amenities Committee** of Chepstow Town Council to be held in the Council Chamber and via Zoom remote meetings: Join Zoom Meeting <https://zoom.us/j/7344109571>

on **Wednesday 11th January 2023 at 7.00pm**, for the purpose of transacting the following business:

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully,



Lucy Allen
TOWN CLERK

AGENDA

- 36. Apologies**
- 37. Declarations of Interest in Items on the Agenda.**
[Declarations of Interest form](#) attached for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.
- 38. To Suspend Standing Orders**
- a) Public Open Forum (15 minutes at the discretion of the Chair)**
Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.
- b) Chepstow Creatives**
To receive a presentation from Chepstow Creatives in regard to gaining support for improving some of the more run down and blank walls around Chepstow by showcasing some local artists work.
- c) Energy Local**
To receive a presentation from Energy Local CIC and discuss ways of supporting the community to become net zero.
- 39. Minutes**
To receive the [minutes of the Environment and Amenities Committee meeting held on 19th October 2022.](#)
- 40. Matters Arising**
To report matters arising from the minutes, not included in the projects report, for information only.

- 41. Projects Report**
To receive and consider the [updated report on Environment & Amenities Projects](#).
- 42. One Voice Wales Biodiversity Hub**
To receive a verbal summary of points of interest from the One Voice Wales Green Hub Biodiversity conference.
- 43. Christmas 2022**
To note that the contract for the Christmas lighting displays has expired. Members to receive and consider the report on the Christmas Switch on event and Christmas lighting contract.
- 44. Floral Displays Contract**
To note that the contract for the summer floral displays is due to expire after the summer of 2023. Members to consider an extension for a further 2 years, available under the current contract, or to commence the tender process. A [copy of the current contract is attached](#) for information.
- 45. Energy Survey – The Gatehouse**
To receive and consider the [Performance Energy Report](#) carried out at the Gatehouse.
- 46. Vegan Market**
To consider the request from Vegan Markets to hold an event on Sunday, 4th June 2023.
- 47. Items for Next Meeting**
- 48. Date of Next Meeting**
To confirm that the next meeting of the Environment and Amenities Committee will be held at 7pm on Wednesday, 15th March 2023 in the Council Chamber and via Zoom online meetings.