



CHEPSTOW TOWN COUNCIL

Schedule of Charges of Services for 2023-2024

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Other documents Photocopying charges 10p per page

Schedule of Charges for Facilities at the Gatehouse and Thomas Street

Hire of meeting room to Commercial Organisation (per day) £ 50.00 + VAT

Hire of meeting room to Commercial Organisation (evening) £ 25.00 + VAT

Hire of meeting room to not for profit organisations (per session) *
(Session – am, pm or evening) £ 15.00 + VAT

Hire of meeting room to local MP /MS / MEP £ 50.00 + VAT

** A retainer against damages for long term hire is held at £50 returnable at the end of the hire agreement.

Pop up Shelters *

Ad hoc hire:

Large Pop-Up Shelters (per shelter per day) £20.00 + VAT

Farmers Market (per session) £20.00 + VAT

** The policy of the Council to make no charge for meeting accommodation and for pop up hire for not for profit organisations when the meetings are accommodated within the normal working hours of the Town Council and no caretaking costs are incurred was confirmed by the Financial Policy and Audit Committee on 10th February 2016. Note that Community groups and schools regularly hire the large pop ups for Fetes and school sports day.*