

Chepstow Town Council
The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email clerk@chepstow.co.uk

18th March 2021

Dear Councillor

You are hereby summoned to attend the ordinary meeting of Chepstow Town Council to be held via Zoom <https://zoom.us/j/7344109571>, on **Wednesday, 24th March 2021 at 7.00pm**, for the purpose of transacting the following business.

Yours faithfully

LJ Allen

Lucy Allen

TOWN CLERK

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.

AGENDA

- 124. Declarations of Interest in items on the agenda.**
- 125. Suspend Standing Orders**
To consider suspending Standing Order 36(c) to allow Members to enter into discussions with representatives from Gwent Police for the following item:
126. Monthly Police report including antisocial behaviour concerns.
- 126. Monthly Report from Gwent Police.**
To receive a monthly report on the crime statistics in Chepstow and discuss antisocial behaviour concerns.
- 127. Mayoral Announcements**
- 128. Minutes**
To approve the minutes of the ordinary meeting of Full Council held on 24th February 2021 (*attached*).
- 129. Matters Arising**
To receive the Clerk's Update on progress of resolutions, *for information only*.
- 130. Committees**
- a) Planning and Administration Committee**
1. To receive the minutes of the Planning and Administration Committee meeting held on 24th February and the draft minutes of 10th March 2021 (*attached*).
- b) Personnel Committee**
1. To receive the draft minutes of the Personnel Committee meeting held on 10th March 2021 (*attached*).
- c) Drill Hall Management Committee**
- i. To receive and consider the minutes of the Drill Hall Management Committee meeting held on 21st March

2021 (*attached*).

ii. To receive the draft financial report for the year to 31st March 2021 (*attached*).

iii. To receive the minutes of the first joint working party of Chepstow Town Council and the Drill Hall CIO held on 9th March 2021 (*attached*).

131. Business Resilience Forum

To receive an update from the Business Resilience Forum including the status of the High Street and Bulwark shopping areas (*oral report*).

132. Community Fridge

To discuss Chepstow's Community Fridge Project and receive an update on progress (*oral report*).

133. Connecting with your local community

To consider the guide produced by the Welsh Government "Connecting with your local community" and discuss ways in which the Town Council can promote local council elections to all age groups within the community (*attached*).

134. Public Transport Working Party

Following the Full Council decision (*minute reference 239*) a working party to work with local stakeholders in providing a better bus and rail service has not been successfully formed. Members are asked to consider whether they wish to continue with this work.

135. Monmouthshire County Council – Section 9 Road Traffic Regulation Act 1984, Notice of Making an Experimental Order – High Street & Beaufort Square, Chepstow

To note the experimental Traffic Regulation Order to implement (a) a raised table traffic calming feature at the junction of Beaufort Square with High Street and (b) to introduce a one way only (in a south westerly direction) traffic system on High Street from its junction with Beaufort Square to its junction with Bank Street with access only permitted for blue badge permit holders and for deliveries only. The existing signalised pedestrian crossing facility at Beaufort Square shall be removed (*attached*).

136. Independent Remuneration Panel for Wales – Annual Report 2021/2022

To receive the finalised Annual Report in respect of 2021/2022 which is effective from 1 April. There are no changes to the remuneration of community and town councils, however, the Panel will be undertaking a review of the current remuneration framework for this sector and any changes will be reflected in the next draft Annual Report (*You can find the report by using the following link: <https://gov.wales/independent-remuneration-panel-wales-annual-report-2021-2022>*).

137. Local Government and Elections (Wales) Act 2021

To receive a summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector (*attached*).

138. Finance

(a) Bank Reconciliation

To confirm the reconciliation of the Council's Bank Accounts at 28th February 2021 (*attached*).

(b) Accounts

To receive and adopt the schedule of payments and receipts for the month of February 2021 (*attached*).

(c) Income and Expenditure

To receive the Income and Expenditure account for the month of February 2021 (*attached*).

(d) Community and Emergency Grant Applications

1. To consider the Community Grant applications received from:

Chepstow Arts Festival - £3,015 (*LGA 1972, s145*)

Transition Chepstow - £ 14,416.51 (*LGA 2000, s2*)

Friends of the Dell - £4,675.00 *LG (Misc Prov) 1976, s19*)

2. To consider the Emergency Grant application received from:

Basecamp - £1,538 (*LGA 1972, s137*)

(e) Society of Local Council Clerks

To consider staff and Councillor attendance at the joint SLCC and One Voice Wales Conference which will take place on Thursday 13th May and will be delivered virtually at a cost of £45.00 per delegate (*agenda attached*)

(f) Chepstow Agricultural Society

To consider renewal of the annual membership to Chepstow Agricultural Society at a cost of £40.00 (*LGA 1972, s111*) (*attached*).

(g) Memorial Bench

To consider the installation of a memorial bench in a suitable location at the Riverbank (*attached confidential report*).

(h) CCTV Partnership – Memorandum of Understanding

To note that the CCTV Partnership Memorandum of Understanding expires on 31st March 2021 and to consider, and if appropriate, to sign the CCTV Partnership Memorandum of Understanding for the period 1st April 2021 to 31st March 2024 (*Documents attached*).

139. Reports of Representatives on Outside Bodies

Oral reports from members who have attended meetings as a nominated representative of the Town Council.

140. Matters relating to the public and urgent information exchange

141. Correspondence

To consider the correspondence list in the *attached* schedule.

142. Items for next meeting

143. EXCLUSION OF PRESS AND PUBLIC

To exclude the press and public in view of the confidential nature of the following:

Item 144. Recruitment of Community Projects Officer and Deputy Town Clerk

144. Recruitment of Community Projects Officer and Deputy Town Clerk

To receive an update from the Chair of the Personnel Committee on the recruitment of the Community Projects Officer and Deputy Town Clerk and, if appropriate, to ratify the decision made by the interview panel of the Personnel Committee.

145. Date of next meeting

To confirm that the next ordinary meeting will be held on **Wednesday 28th April 2021** at 7pm via Zoom online meetings.