

**FULL COUNCIL**  
**Wednesday 24<sup>th</sup> February 2021**  
**Town Clerk's Update**

**1. PURPOSE OF THE REPORT**

- 1.1 To receive updates on actions arising from the previous meetings not on the agenda, for information only.

**2. UPDATE**

Item 192. Public Payphone removal and defibrillator install

29/6/20 - Beaufort Square decommissioned – liaising with Properts who are crowd funding for purchase of defib - currently on hold due to Covid 19 Pandemic.

18/3/21 – contacted Properts – awaiting update.

Item 277 - Shop Local – Shop Monmouthshire and Draft Proposal for a Town Ambassador Volunteering Programme in each Monmouthshire Town

Working with GAVO on appropriate documentation to advertise for Ambassadors in Chepstow, CTC to provide funding for tea/coffee and tabards, Clerk to undertake volunteer management training.

30/9 - adverts for Volunteers published

18/11 – no update as yet on recruitment

18/3 – chased as ideal opportunity to have this up and running in time for summer and potential easing of lockdown restrictions

Item 16 – Mission Statement and Strategic Plan

Working party consisting of Cllrs Becker, Duchet, Kirton and Heywood. Work to start in 2021.

Item 23(d) Wales Africa Small Grants Scheme

Cllr Brady researching options available in establishing a partner in Zimbabwe.

*Item 23(e) Defibrillator Denbigh Drive*

*Completed - Box cleaned and leveled – defib installed.*

Item 38. Transport for Wales

Response sent to Transport for Wales for stakeholder feedback regarding Chepstow Railway Station copied into Network Rail and Monmouthshire County Council to ensure that any improvements are on the Strategic Development Plan.

This item has been picked up by the Environment and Amenities Committee as a project and contact has been made – CTC will be consulted in the near future.

*Item 43. Defibrillator – Chepstow Hospital*

*Complete – Defib installed.*

Item 63 – Website

18/3 – launch date of 1<sup>st</sup> April – awaiting Welsh Language button

Item 67(g) – Dog Bin Bayfield

26/11 – MCC instructed, awaiting installation.

Item 67(h) – Fogging Machines

18/3 – Fogging machine with Drill Hall – awaiting confirmation of community centre reopening before offering out other centre's

Item 83(h) – Community Grant Funding – Severn Bridge Park Run

28/1 – additional information requested to support application

Item 87 – Minor Injuries Unit

18/3 – working with the Mayor and Deputy in writing and contacting other Town and Community Councils asking for support

Item 91 – MIND Monmouthshire

18/2 – awaiting response regarding support being offered to children.

Item 95(i) – Dog Bins

18/2 – MCC instructed on all requests

Item 95(j) – Litter Bins

27/1 – MCC instructed

18/3 – advised of some delays due to staffing

Item 108 – Standing Orders

To contact OVW regarding language be non-gender specific & removal of the reference to the European Community.

Item 111 – Repair Café Wales

Venues to be discussed with the local community and funding considerations to be taken to the next Finance meeting in June.

Item 114 – Exploration of installing war memorial fencing around the town gun

Investigate the possibility of commissioning a sculptural installation to encompass the War Memorial gun to enhance interpretation and minimise human physical contact so as to aid its preservation for future generations.

### 116 – High Street water drainage

To write to MCC requesting review of correspondence and that consideration be given to additional gullies and drainage at intermittent intervals down the High Street.

## **3. RECOMMENDATION**

### **3.1 Report to be noted**