



CHEPSTOW TOWN COUNCIL

Minutes of the meeting of the ordinary meeting of the **Planning and Administration Committee** of Chepstow Town Council held in the Council Chamber and via Zoom on Wednesday, 22nd June 2022

Present:

- Chair:** Cllr J MacTaggart
Councillors: E Becker, M Griffiths, D Power, D Rooke
Apologies: Cllr M Perkins
In Attendance: Mrs L Allen (Town Clerk)

1. Election of Chair and Vice Chair

Nominations were sought:

Resolved:

Cllr Jim MacTaggart be appointed as Chair and Cllr Dominic Power be appointed as Vice Chair of the Planning and Administration Committee.

2. Declaration of interest in items on the agenda

Cllr Emma Becker declared an interest in item 7. Planning Application number DM/2022/00710 as a Governor of the Dell School and participated in the discussion and vote.

Cllr Jim MacTaggart declared an interest in item 7. Planning Application number DM/2022/00838 as the applicant is well known to him and did not participate in debate or vote.

Cllr Dale Rooke declared a personal interest in item 7. Planning Applications as a County Councillor and member of Monmouthshire County Council's Planning Committee, participated in debate and discussion.

3. To suspend Standing Orders

a) Public Open Forum (15 minutes at the discretion of the Chair)

No members of the public present.

4. Minutes

The minutes of the meeting held on Wednesday, 27th April 2022 were confirmed as correct and signed as a true record.

5. Matters Arising.

Item 132: Application DM/2021/01693 – Overdale: has been approved by Monmouthshire County Council.

6. Monmouthshire Planning decisions

Noted the decisions of Monmouthshire County Council (E – endorsed C – Contrary):

- | | | |
|---|--|---|
| A | DM/2021/01562 Plot 5 Lower Hardwick, Hardwick Hill | C |
| A | DM/2021/01623 Little Hervells Court, 3 Hardwick Hill | C |

7. Planning Applications.

Considered the following planning applications:

DM/2022/00710 - The Dell Primary School, Welsh Street, Chepstow (St Kingsmark)
Provision of an external refrigeration unit as part of an internal kitchen upgrade.

Observation(s): Chepstow Town Council recommends approval.

DM/2022/00711 - Afon Gwy Hotel, 28 Bridge Street, Chepstow (Chepstow Castle)
Application to retain an 'AS BUILT' covered pergola in the garden constructed to meet the previous COVID requirements for restaurants.

Observation(s): Chepstow Town Council recommends approval on the condition that roofing is secure.

DM/2022/00783 – Gwentlands, Bulwark Road, Chepstow (Larkfield)
To roof over an area (approximately 8m x 8m) of the gravelled yard for a solar roof project.

Observation(s): Chepstow Town Council recommends approval.

DM/2022/00784 – Gwentlands, Bulwark Road, Chepstow (Larkfield)
Listed Building Consent Heritage, to create an 8mx8m solar roof over a gravelled courtyard, chimney demolition and wood store.

Observation(s): Chepstow Town Council recommends approval.

DM/2022/00801 - 4 St Tecla Road, Bulwark, Chepstow (Larkfield)
Proposed single storey rear orangery style extension.

Observation(s): Chepstow Town Council recommends approval.

DM/2022/00807 – Kinross, Welsh Street, Chepstow (Kingsmark)
Convert existing detached garage to granny annexe with rear extension for wet room.

Observation(s): Chepstow Town Council recommends approval.

Cllr D Power took the Chair for the next item of business due to the declaration of interest having been made by Cllr MacTaggart.

DM/2022/00838 - 4 Bridge Street, Chepstow (Chepstow Castle)
Listed Building - Alterations and amendments

Observation(s): Chepstow Town Council recommends approval.

8. Correspondence

a) Monmouthshire County Council New and Decided Enforcement Cases

i) Noted the new and decided enforcement decisions of Monmouthshire County Council for April 2022.

ii) Noted the new and decided enforcement decisions of Monmouthshire County Council for May 2022.

b) Planning Aid Wales – Planning from Start to Finish

Considered enrolling on “Planning from Start to Finish” which is an online course produced specifically for Town and Community Councils, and is an introduction to or refresher on all aspects of the planning system in Wales.

Resolved:

To enrol the whole of the Council on “Planning from Start to Finish” at a cost of £150.00 for a one year course for up to 20 Councillors (*LGA 1972, s111*).

9. Date of Next Meeting

Confirmed that the next meeting of the Planning and Administrative Committee of Chepstow Town Council will be held on Wednesday, 13th July 2022 at 6.15pm in the Council Chamber and remotely via Zoom.

CLOSE: This completed the business of the meeting at 18.45pm.

SIGNED CHAIR PERSON: _____ **DATE:** _____