



Minutes of the **Ordinary Meeting** of Chepstow Town Council held via Zoom on
Wednesday, 26th January 2022 at 7.00pm

Present:

Chair: Cllr T Kirton

Councillors: H Beach, J Becker, M Brady, J Brews (left 9.30pm), A Braund, C Duchet (left 8.40pm),
Y Havard (left 8.40pm), A Horne, N Heywood, P Pavia (left 9.05pm), A Redhead,
D Rooke

Apologies: A Watts

In Attendance: Mrs L Allen (Town Clerk)
Mrs A Sandiford (Deputy Town Clerk)
Member of Public

141. Declarations of Interest in Items on the Agenda

None

142. To Suspend Standing Orders

Standing Orders were suspended for the following items:

a) Public Open Forum (15 minutes at the discretion of the Mayor)

There were no issues raised in the Public Open Forum.

b) Mind Monmouthshire

Members welcomed Chris Bowie, CEO and Bernadette Kelly and entered into discussions regarding renewal of the existing partnership arrangement which expires on 31st March 2022.

CB made a brief presentation and outlined the 'Social Prescribing v Current Wellbeing Model'. 'Social Prescribing' being an umbrella term to describe ways of linking people who need support to a wider network of services, activities and resources within their local community. BK updated Council on the current services provided by Mind Monmouthshire and responded to questions from Members.

Members noted the renewal of the existing partnership will be considered at the next Finance, Policy & Audit Committee in order to make recommendation to Full Council.

Standing Orders were reinstated.

143. Mayoral Announcements

4th December 2021 – The Mayor attended the rearranged Christmas Light Switch On Event.

8th January 2022 – The Deputy Mayor attended the Centenary and rededication of the Town's War Memorials.

144. Minutes

a. The minutes of the Ordinary Meeting of Full Council held on 24th November 2021 were approved as a true record and will be signed at the next available opportunity due to Covid restrictions.

- b. The minutes of the Extraordinary Meeting of Full Council held on 8th December 2021 were approved as a true record and will be signed at the next available opportunity due to Covid restrictions.
- c. The minutes of the Extraordinary Meeting of Full Council held on 5th January 2022 were approved as a true record and will be signed at the next available opportunity due to Covid restrictions.

145. Matters Arising

Members received the Clerk's update on progress of resolutions and noted the following:

Min 23(d) – Wales Africa Small Grants Scheme: Efforts are continuing in this matter and Cllr Brady will provide an update when available.

Min 67(j) – Gloucester Hole: Arrangements to paint the Union Flag have been delayed. Completion is anticipated in time for the Queen's Platinum Jubilee Celebrations in June 2022 - Cllr Rooke to circulate the date for works when confirmed.

Min 83(ii) – High Street Closure: The extraordinary meeting to discuss this issue will be held in February 2022.

Min 111 – Repair Café Wales: The person interested in the position of organiser has since withdrawn their interest.

146. Committees

a) Planning and Administration Committee

- i) Received the minutes of the Planning and Administration Committee meeting held on 24th November 2021.
- ii) Received the minutes of the Planning and Administration Committee meeting held on 8th December 2021.
- iii) Received the draft minutes of the Planning and Administration Committee meeting held on 12th January 2022.

b) Environment and Amenities Committee

- i) Received the draft minutes of the Environment and Amenities Committee held on 12th January 2022.
- ii) Members considered the recommendation to approve funding of the Summer Playscheme 2022 at £20,000 as per the budget.

RESOLVED:

To approve funding of the Summer Playscheme 2022 at £20,000 (*LGA (Misc Prov) Act 1976, s.19*)

c) Drill Hall Management Committee / Drill Hall Community Asset Transfer Working Group

- i) Members considered the minutes of the Drill Hall Management Committee meeting held on 15th November 2021. No issues were raised.
- ii) Members considered the minutes of the Drill Hall Management Committee meeting held on 22nd December 2021. No issues were raised.
- iii) Received the DHMC Financial Report for quarter 3 of 2021/22.

d) Bulwark Community Centre Management Trust

- i) Received the minutes of the Bulwark Community Centre Management Trust meeting held on 18th October 2021.
- ii) Received the minutes of the Bulwark Community Centre Management Trust meeting held on 22nd November 2021.

iii) Received the minutes of the Bulwark Community Centre Management Trust meeting held on 10th January 2022.

e) Working Party Updates

Members received updates and considered any recommendations/next steps from:

i) Place Plan update and summary document

Members received and considered the 'Chepstow Place Plan Summary and Next Stages December 2021' document from Planning Aid Wales together with the Clerk's summary document.

A discussion ensued and reference was made to Council's partnership working with MCC on its Placemaking Plan, which was due to be completed in draft form by the end of March 2022.

RESOLVED:

1. To focus on the MCC Placemaking Plan until its draft is published at the end of March 2022, following which Council can review the best course of action to complete the Chepstow Place Plan.
2. That the Environment & Amenities Committee consider recommendations 1-3 from Planning Aid Wales:
 - That a review of all community engagement responses is carried out and consideration given to which are practical projects to take forward.
 - That further consideration be given to include reference to youth and future opportunities for children in the town, climate change issues, the desire for greater diversity and Chepstow's post-Covid recovery.
 - That the Town Council considers becoming a signatory on the Welsh Governments Placemaking Wales Charter.
3. To defer a decision on which of the proposed policy guidance themes are taken through into the final Place Plan document until after the draft MCC Placemaking Plan is published.

ii) Communications and Public Participation

It was noted that progress relating to 01291 numbers for the new Council and staff from May 2022 will be presented to the next meeting of Finance, Policy & Audit Committee.

iii) Shopmobility/Disability

It was noted that the working party had still not met and that confusion still existed in relation to this working group. The Clerk advised that a meeting was currently being arranged with Shopmobility Abergavenny, in the first instance and once confirmed the details would be circulated to members of the working party.

iv) Primary Health Care

It was noted that the Freedom of Information request to Aneurin Bevan University Health Board for statistics had been acknowledged and a response was expected by the end of February 2022.

RESOLVED:

To exclude press and Public during consideration of the following item owing to the confidential and sensitive nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

iv) Internal Investigation

- a. Members received an update on the advice received from the Council's HR consultant following the resolution from the extraordinary meeting on the 8th December 2021 that this item be deferred.
- b. Members agreed a date for Extraordinary meeting to reconsider the report and recommendations.

RESOLVED:

To arrange an extraordinary meeting for Thursday 3rd February 2022 at 7pm to consider the Internal Investigation report and recommendations together with the letter of complaint received by the Chair and Chair of Personnel Committee.

Normal proceedings resumed.

147. Monmouthshire County Council (MCC)

a) Business Resilience Forum

Members received an update from the Business Resilience Forum provided by Cllr Pavia:

- A range of grants for businesses affected by the recent restrictions are available from MCC and Welsh Government (WG).
- MCC is due to consult soon on an interim policy for pavement café licenses.
- MCC is due to consult soon on a proposed 20mph zone in Chepstow.
- Grants of up to £8000 to cover up to 70% of the cost of proposed works are available to businesses in town centres to make adaptations or changes that support outdoor trading.
- MCC with WG support has engaged Owen Davies Consulting to raise awareness and prepare SMART Towns Action plans which will set out the town's goals and ambitions in relation to digital infrastructure.
- Feedback requested on Pay by Phone in MCC car parks - markhand@monmouthshire.gov.uk
- The Chamber has raised damage caused to outdoor seating in High Street and persistent litter issue around the bus station. It is also continuing to seek an update on the investment earmarked for the bus station.
- The promotional Christmas video for Chepstow reached 6,000 people on Facebook. Plans are being developed to promote the towns and their businesses in the run up to half term and St David's Day.

b) Notice of experimental traffic order – Road Traffic Regulation Act 1984, s9 and Part III of Sch 9 and Local Authorities Traffic Order (Procedure) (England & Wales) Regulations 1996

Members received the experimental Traffic Regulation order for the High Street and Bank Street and considered the Statement of Reasons for the order.

A discussion ensued and concerns were raised over the lack of reference in relation to disabled and residents' access. Concerns were also raised over the duration of the Order and the Chair stated this was something that could be brought up at the forthcoming extraordinary meeting to discuss the High Street.

RESOLVED:

To obtain clarification from MCC in relation to disabled and resident access for the High Street and Bank Street under the experimental traffic order. It was further resolved to expedite the Extraordinary Meeting between the Town Council and MCC to discuss the closure.

c) Dog Waste Bin Contract

- i) Members noted that MCC is advertising the Dog Waste Bin emptying contract which may in the future have consequences for the Town Council's existing provision.

- ii) Members considered allowing MCC to put up a new campaign poster in problem areas. It was noted MCC will undertake a weekly survey of the site for 6 weeks once the signs are deployed and a survey beforehand to see if they make any difference. Although members were in favour of campaign posters being put up they did not consider the proposed poster to be suitable. Cllr Brews to forward a link to alternative more suitable campaign posters to the Clerk.

RESOLVED:

To agree to campaign posters being put up to deter dog fouling provided an alternative poster is produced

d) Update of Marketing Campaign

Members received and considered the update from MCC following the Town Council's contribution to the "Money Matters" signposting campaign. It was noted that not all support groups in Chepstow were included in the awareness material, for example the Community Fridge project.

RESOLVED:

That Members respond individually to the Social Justice Innovation Manager, MCC with any relevant information as it arises.

148. Welsh Government (WG)

a) Local government Act 1972 – Section 137 Expenditure Limit

Noted letter advising that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 for Town and Community Councils in Wales for the financial year 2022-23 is £8.32.

b) Laying of the Eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations 2021

Noted correspondence following publication on draft regulations to be made under section 30(3) of the Local Government and Elections (Wales) Act 2021 ("the 2021 Act"), specifying the qualifications a clerk to a community council must hold in order to satisfy one of the three conditions for a council to resolve itself to become an eligible community council for the purpose of exercising the general power of competence.

c) Shaping Wales Programme

Received the update on the Shaping Wales programme following publication of the first wave of Wales' national milestones under the seven well-being goals, an updated suite of national well-being indicators, and the second edition of the Future Trends Report Wales.

149. One Voice Wales

Following the decision of Full Council to forward an Expression of Interest in participating in a Pilot for a new self-evaluation toolkit for Town and Community Councils, Cllr Redhead was nominated to work through the Governance and Financial Management section of the tool-kit and attend a focus group with the Clerk.

RESOLVED:

That Cllr Redhead works with the Clerk in relation to the Governance and Financial Management section of the new self-evaluation toolkit for Town and Community Councils

150. Consultations

- a) Welsh Government Consultation on The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils Local Government and Elections (Wales) Act 2021: Community and Town Councils statutory guidance | GOV.WALES.

RESOLVED:

To convene a meeting of the Consultative Committee to consider the Welsh Government Consultation on the Local Government and Elections (Wales) Act 2021.

151. The Queen's Platinum Jubilee

- i) Members considered setting up a working party to organise the events for the Queen's Platinum Jubilee celebrations in June 2022. Cllrs Becker and Heywood expressed an interest but as no other members present expressed an interest it was agreed to circulate an email to all members to gain additional expressions of interest.

RESOLVED:

To appoint in principle Cllrs Becker and Heywood to a working party to organise the events for the Queen's Platinum Jubilee celebrations and to email all Councillors to encourage additional members to the working party.

- ii) Members considered exploring the projection of the Jubilee Concert live from Buckingham Palace on Saturday 4th June and two separate tea-parties with music in Bulwark and the Town on Sunday, 5th June alongside the market (*this follows some suggestions received from a social media questionnaire*). An amount of funding will need to be allocated to support the costs associated.

RESOLVED:

To defer this item to the OM 23rd February 2022 pending a working group update – see Min 151 (i) above

- iii) Members considered the costs associated with installing Union Flag bunting across the town and Bulwark Road. Roads to include Moor Street, High Street and St Mary's Street as well as investigating whether Bulwark Road can be included. Cost of bunting £1,147.50 for 1000m, road closure management £1,140 and contractor of approximately £4,000.

RESOLVED:

To defer this item pending investigation of the feasibility and costs for the provision of Union Jack flags to be installed in the Christmas tree brackets.

- iv) Members considered correspondence from The Palmer Centre advising of its plans to celebrate the Queen's Platinum Jubilee.

RESOLVED:

To support The Palmer Centre's plans in principle and refer the correspondence to the working group.

- v) Members considered correspondence from Chepstow Knitters requesting permission to celebrate the Queen's Jubilee by hanging 'tea party' themed knitted objects from a tree(s) in the town centre.

RESOLVED:

To support Chepstow Knitters' request to hang 'tea party' themed knitted objects from a tree(s) and refer the correspondence to the working group.

152. Finance

a) Bank Reconciliation

- i) Confirmed the reconciliation of the Council's Bank Accounts at 30th November 2021.

Receipts: £531.32

Payments: £84,862.96

- ii) Confirmed the reconciliation of the Council's Bank Account at 31st December 2021.

Receipts: £224,025.57

Payments: £80,175.51

b) Accounts

Received and adopted the Income and Expenditure account for the month of December 2021.

c) Income and Expenditure

- i) Received and adopted the Receipts and Payments for the month of November 2021.
- ii) Received and adopted the Receipts and Payments for the month of December 2021.

d) Rialtas

Members considered correspondence from Rialtas, the Town Councils current provider, offering a three-year financial accounts year-end support service.

RESOLVED:

To accept the terms of the Rialtas 2022 year-end loyalty scheme three-year contract accounts year-end service, support and maintenance at a 7% discount on the published fee for 2022.

e) MCC – CTC Town Crew Partnership Agreement

Noted the costs from MCC to supply and manage the Chepstow Town Crew for 2022/23 at £105,186.41. This is the Town Council's final year of a 3-year agreement (*Litter Act 1983, s5,6*).

f) Interim Internal Audit Report 2021-22

Members received and considered the recommendations of the Interim Internal Audit Report for the financial year 2021-22.

RESOLVED:

To accept recommendation R1: *The Town Council should expediently consider the level of funds it has invested in its accounts with the Unity Trust Bank and consider how the Council can best protect the public funds under its management, seeking independent financial advice in this matter, if Members deem such action appropriate and refer the issue to Finance, Policy & Audit Committee for consideration.*

g) Dog Bin request

Members considered a request received to install a dog bin at Station Road near the entrance to the new housing development.

RESOLVED:

To install a dog bin at Station Road near the entrance to the new housing development subject to permission from the landowner at a cost of £252.00 plus VAT and emptying costs (*Litter Act 1983, s5,6*).

h) Donation from the Thursday Fellowship

Members received correspondence from the Chepstow Thursday Fellowship enclosing a donation of £150 for use of the meeting room at the Gatehouse.

RESOLVED:

To forward the donation of £150 from Chepstow Thursday Fellowship to Mind Monmouthshire.

i) Chepstow Agricultural Society

Members noted correspondence from Chepstow Agricultural Society requesting Town Council's continued support and invitation to its 2022 Annual General Meeting.

RESOLVED:

To renew membership for 2022/23 at a cost of £40.00 (*Local Government Act 1972, s.144 (2)*).

153. Correspondence

- a) Members considered the correspondence listed in the Correspondence Schedule. No comments were received.

b) Members received correspondence outlining Wild Horse 200 and its plans for a South Wales ultra-running event to start in Chepstow on 13th April 2022.

RESOLVED:

To support Wild Horse 200's plans for a South Wales ultra-running event to start in Chepstow on 13th April 2022.

c) Members considered and welcomed a request from Parkinson UK to light up the Arch in blue for World Parkinson's Day on April 11th for 1 night.

RESOLVED:

To grant permission to Parkinson's UK Cymru to light up the Arch in blue for World Parkinson's Day on April 11th for 1 night.

154. Reports of Representatives on Outside Bodies

- Bulwark Community Centre is currently undertaking a survey of its users and Members were encouraged to share and complete the survey.
- Community Fridge has taken delivery of a new fridge and freezer and the anticipated opening date is 1st March 2022.

155. Decisions made during the Christmas Recess

Members noted and approved the following decisions made during the Christmas Recess:

- Purchase of a replacement computer in the Administration Office £450.00 (*LGA 1972, s111*)
- Purchase of 10 x presentation plaques £298.00 (*LGA 1972, s137*)
- Purchase of 2 x foot operated hand sanitizer pumps (one for the Gatehouse and one to be donated to the Community Fridge) total cost of £300 (*LGA1972, s133*).

156. Matters Relating to the Public and Urgent Information

- Latest Covid figures from Mon CC suggest Chepstow is in a downward trend.
- Members were reminded of the MCC budget live stream taking place at 6.30pm on 27.1.22.

157. Items for Next Meeting

- Safer Neighbourhoods – Gwent Police presentation.
- Sculpture trail as part of the 2022 Arts Festival.

158. Date of Next Meeting

Confirmed that the next Ordinary Meeting will be held on Wednesday 23rd February 2022 at 7.00pm via Zoom remote meetings.

CLOSE: This completed the business of the meeting at 9.35pm

SIGNED CHAIRPERSON

DATE

List of Payments made between 01/11/2021 and 30/11/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/11/2021	Peninsula HR	Std Ord	143.52		Peninsula H&S Contract
03/11/2021	British Gas - Elec	DD	172.27	lga1972s111	2/10 - 1/11
03/11/2021	British Gas - Elec	DD	20.09	lga1972s133	2/10 - 1/11
03/11/2021	O2	DDR	22.80	pha1936s87	MHO mobile phones
04/11/2021	Basecamp	DDR	1,538.00		Covid Emergency Cont
05/11/2021	Music Insurance Brokers	ddr1	212.80		Insurance for xmas switch on
05/11/2021	PROTECH	ddr2	750.00		Fireworks equipment
05/11/2021	Barritel	ddr3	5.94		Covid 19 phone lines
05/11/2021	viking	ddr4	138.97		office supplies
05/11/2021	GKA	ddr5	3,200.00		DH CAT Consultancy
05/11/2021	Horizon Telecom Ltd	ddr6	34.50		New employee p.w support
05/11/2021	Barritel	ddr7	56.64		Covid19 phone lines
05/11/2021	Adcock	ddr8	121.07		supplies for DH - chargeback
05/11/2021	The UK Firework company	ddr9	675.00		Community Fireworks
05/11/2021	Bulwark Community Centre	ddr10	24.00		hire for Silhouette/roof repai
05/11/2021	Kudos Printers	ddr11	76.80		Place Plan roller banner
05/11/2021	Monmouthshire County Council	ddr12	10,262.09		Town Crew October
05/11/2021	Monmouthshire County Council	ddr13	3,430.00		CCTV Q 3
05/11/2021	Horizon Telecom Ltd	ddr14	194.89		Phones & Bband Sept 21
05/11/2021	Ricoh	ddr15	215.00		Q3 rent
05/11/2021	Society of Local Council Clerk	ddr16	54.00		Regional Seminar - Clerk
05/11/2021	Microshade VSM	ddr17	252.34		Monthly IT hosting
05/11/2021	Boverton Nurseries	ddr18	180.00		annual herbs
05/11/2021	Place Studio	ddr19	459.74		Printing for events
05/11/2021	Mr S Field B Eng AMIMechE	ddr20	1,185.00		H&S/brackets move
05/11/2021	Mr S Field B Eng AMIMechE	ddr21	12,192.00		Summer watering
05/11/2021	Adcock	ddr22	214.25		monthly supplies
05/11/2021	J Manny LTD	ddr25	144.00		repair to entrance pressure pa
05/11/2021	Mind monmouthshire	DDR	7,500.00	min ref 213	Partnership agreement final
06/11/2021	Peninsula - HR	Std Ord	149.50		HR contract
08/11/2021	Churn Valley Ltd	ddr	395.00		Lease - Thomas Street
09/11/2021	Peninsula	Std Ord	106.66		Drill Hall/Old Library
15/11/2021	Horizon Telecom	dd	36.00		Telephone rental
15/11/2021	Monmouthshire County Council	Std Ord	166.00		Rates Thomas Street
15/11/2021	Monmouthshire County Council	Std Ord	976.00		Rates - Gatehouse
16/11/2021	Lloyds bank CC	DD	74.74		petty cash - various
16/11/2021	British Gas - Elec	DD	46.02		Thomas St Ele
20/11/2021	Peninsula EAP	Std Ord	21.60		Peninsula EAP
22/11/2021	GFWI	BACS	100.00	min ref 104(iv) 9	Gwent Fed WI
22/11/2021	Chepstow Festival	BACS	5,000.00	min ref 104(vi)	Chepstow Festival - Grant
22/11/2021	PROTECH	ddr1	618.00		Protech
22/11/2021	Second Life Products Wales Ltd	ddr2	1,086.00		Chepstow Library Grant
22/11/2021	Society of Local Council Clerk	ddr3	317.00		Clerk Membership
22/11/2021	Chepstow Events Committee	ddr4	270.00		Chepstow Events Team
22/11/2021	Monmouthshire County Council	ddr5	10,262.09		MCC/Town Crew
22/11/2021	Dwr Cymru Welsh Water	ddr6	413.22		Riverbank
22/11/2021	Ricoh	ddr7	168.84		click 1/8 - 31/10

Current/Deposit Account

List of Payments made between 01/11/2021 and 30/11/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/11/2021	Drill Hall	ddr8	190.50		Silhouette hall fire
22/11/2021	SWALEC	ddr9	45.94		Riverbank Electric
22/11/2021	L Allen	DD	10.00	lga1972s111	Future chepstow website
23/11/2021	ICO Data Protection Fee	DD	40.00	lga1972s111	Annual registration
23/11/2021	ICO	DDR	35.00	1972s111	Annual Data Processing fee
25/11/2021	Royal British Legion	DD	30.00	1972s137	Rememberance Day Wreath
27/11/2021	Payroll Nov 21	DDR	10,010.25		Payroll Nov 21
30/11/2021	Amberon Traffic Management	dd1	120.00		TM drawing for xmas rd closure
30/11/2021	Ricoh	ddr2	43.00		Q3 rental
30/11/2021	Horizon Telecom Ltd	ddr3	351.78		telephones October 21
30/11/2021	PROTECH	ddr4	500.00		Xmas Light structure stage
30/11/2021	RenewEV	ddr5	3,600.00		Chepstow Energy Survey
30/11/2021	One Voice Wales	ddr6	3,790.50		Investigation
30/11/2021	Merlin Waste Control Specialis	ddr7	1,081.25		dog waste November
30/11/2021	Chepstow Accountancy Services	dcr1	43.00		Payroll Nov
30/11/2021	County Marquees	ddr2	1,330.08		Icerink flooring-chargebackwg
30/11/2021	O2	DDR	-22.80		o2 - error in keying amount
30/11/2021	O2	DDR	22.08	pga1936s87	MHO mobile phones
30/11/2021	Peninsula	DDR	21.60	lga1972s111	Employee Support
30/11/2021	Peninsular	DDR	-21.60		duplicate
30/11/2021	ICO	DDR	-40.00		error in amount
Total Payments			<u>84,862.96</u>		

List of Payments made between 01/12/2021 and 31/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/12/2021	Peninsula HR	Std Ord	143.52		Peninsula H&S Contract
02/12/2021	Horizon Telecom	DD	36.00	lga1972s111	phone rental
03/12/2021	O2	BACS	22.08	pha1936s87	MHO phones
06/12/2021	Peninsula - HR	Std Ord	149.50		HR contract
08/12/2021	Churn Valley Ltd	ddr	395.00		Lease - Thomas Street
09/12/2021	Peninsula	Std Ord	106.66		Drill Hall/Old Library
09/12/2021	HMRC	DDR	2,750.47	1972s111	HMRC Nov 21
14/12/2021	Amberon Traffic Management	ddr1	768.00		xmas light install traffic mng
14/12/2021	Monmouthshire County Council	ddr2	135.00		market 1 day consent xmas
14/12/2021	Adcock	ddr3	359.60		monthly consumables
14/12/2021	Dwr Cymru Welsh Water	ddr4	1,579.13		25.5.21 - 12.12.21 Welsh St
14/12/2021	GKA	ddr5	4,200.00		Workstage 1 & 3 contract
14/12/2021	Lumen Productions	ddr6	9,845.57		Xmas lighting
14/12/2021	Horizon Telecom Ltd	ddr7	247.67		Phones November 21
14/12/2021	Microshade VSM	ddr8	323.06		November hosting
14/12/2021	Place Studio	ddr9	2,565.00		Engagement services
14/12/2021	Clarke Electrical	ddr10	30,000.00		2nd stage payment for contract
14/12/2021	Auditing Solutions Ltd	ddr11	552.00		interim internal audit 21/22
14/12/2021	Merlin Waste Control Specialis	ddr12	1,140.00		Dog waste December
14/12/2021	Barritel	ddr13	62.58		Covid helping group phone Nov
14/12/2021	Second Life Products Wales Ltd	ddr14	24.00		Reading Library grant
14/12/2021	Swalec	BACS	45.31	pha1936s87	Riverbank electric
15/12/2021	Horizon Telecom	dd	36.00		Telephone rental
15/12/2021	Monmouthshire County Council	Std Ord	166.00		Rates Thomas Street
15/12/2021	Monmouthshire County Council	Std Ord	976.00		Rates - Gatehouse
16/12/2021	Lloyds bank CC	DD	26.98	lga1972s111	Petty cash card
16/12/2021	British Gas - Elec	DD	46.02		Thomas St Ele
20/12/2021	Peninsula EAP	Std Ord	21.60		Peninsula EAP
22/12/2021	chespack hygiene	ddr2	295.99		Foging solution & nozzles
23/12/2021	Monmouthshire County Council	ddr5	10,262.09		Town Crew December
23/12/2021	Dwr Cymru Welsh Water	ddr6	74.22		Water rates 25.5 - 30.11
24/12/2021	Payroll Dec 21	BACS	9,245.44	lga1972s111	Payroll Dec 21
24/12/2021	Payroll Dec 21	BACS	2,292.12	lga1972s111	HMRC
24/12/2021	Monmouthshire County Council	ddr1	220.00		Q rent - to be recharged
24/12/2021	Dwr Cymru Welsh Water	ddr3	165.80		Water rates 25.05 - 30.11.21
24/12/2021	Adcock	ddr4	253.75		Monthly supplies
24/12/2021	Chepstow Accountancy Services	ddr7	33.00		Payroll Services Dec 21
24/12/2021	British Gas - Elec	DD	19.01	lga1972s111	2.11 - 1.12.21
24/12/2021	British Gas - Elec	DD	174.74	lga1972s111	2.11 - 1.12.21
30/12/2021	Pitney Bowes	DD	206.00	1972s111	Franking machine top up
30/12/2021	Siemens	DDR	162.00	1972s111	franking machine rental
31/12/2021	Unity Trust Bank	DD	48.60	lga1972s111	Bank charges
Total Payments			80,175.51		