



CHEPSTOW TOWN COUNCIL

Minutes of the meeting of the ordinary meeting of the **Planning and Administration Committee** of Chepstow Town Council held via Zoom on Wednesday, 27th October 2021

Present:

Chair: Cllr D Rooke

Councillors: M Brady, A Braund, N Heywood, T Redhead

Apologies:

In Attendance: Mrs L Allen (Town Clerk)

54. **Declaration of interest in items on the agenda**

None.

55. **Minutes**

The minutes of the meeting held on Wednesday, 13th October 2021 were confirmed as correct and will be signed as a true record as the next available opportunity due to the Covid-19 restrictions.

56. **Matters Arising.**

None.

57. **Monmouthshire Planning decisions**

Noted the decisions of Monmouthshire County Council (E – endorsed C – Contrary):

E	Huntfield Lodge, Welsh Street	Approved
C	Huntfield House, Welsh Street	Approved

58. **Planning Applications.**

Considered the following planning applications:

DM 2021 01623 - Little Hervells Court 3 Hardwick Hill Chepstow NP16 5PT | Change of use from C3 (dwelling) to C4 (HMO) for maximum 6 no occupants.

Observation: To defer this item until details of the proposed change of use are available for review.

DM 2021 00712 - 10 Lower Church Street Chepstow Monmouthshire NP16 5HJ - Rear single storey kitchen utility extension.

Observation: Chepstow Town Council recommends approval subject to the following condition(s):

1. That the appropriate archeological report is completed as the property is in the conservation area.

59. **Correspondence.**

a. Received the October 2021 [Planning Aid Wales Newsletter](#)

60. **Date of Next Meeting**

The next meeting of the Planning and Administration committee of Chepstow Town Council will be held on Wednesday, 9th November 2021 at 6.15pm via Zoom remote meetings.

CLOSE: This completed the business of the meeting at 18.30.

SIGNED CHAIR PERSON: _____ **DATE:** _____