



## CHEPSTOW TOWN COUNCIL

Draft Minutes of the meeting of **Environment and Amenities Committee** of  
Chepstow Town Council held via Zoom on Wednesday, 13th January 2021 at 7.00pm

**Present:**

**Chairman:** Cllr J Becker

**Councillors:** H Beach, J Brews, C Duchet, Y Havard, T Kirton, P Pavia,  
T Redhead, D Rooke.

**In Attendance:** Mrs. L Allen (Town Clerk)  
Mrs K Pearce (Administrative Officer)

**20. Declarations of Interest in Items on the Agenda.**

None.

**21. Minutes**

The minutes of the Environment and Amenities Committee meeting held on Wednesday 11<sup>th</sup> November 2020 were agreed and will be signed at the next available opportunity due to the Covid-19 restrictions.

**22. Matters Arising**

None.

**23. Climate Emergency Projects Update.**

Members noted the following updates on the active climate emergency projects and considered the recommendations;

**Bike Racks:** Locations agreed by Highways, grant funding agreed under the County Councils COVID Local Transport Fund, infrastructure ordered, awaiting installation.

**Resolved:**

To contact Transport for Wales to see what their timescales are for installing lockable bike shelters at all stations.

**Water fountain Riverbank:** Quotation and connection plan received. Quote to connect £1,700 plus unknown further groundworks from the connection site to the water fountain and purchases of the fountain.

**Resolved:**

To ask Welsh Water why the connection cannot be off the water supply to the Riverbank toilets.

**Water fountain The Dell:** Funding approved as part of the 2021/22 budget setting process, consent to be sought from the land owner via MCC.

**Green Bin Store Riverbank:** Recycling works well with the current locations of the bins – ongoing review of the situation in regards a bin store.

**Green Bin Store, The Boatman:** installation of a bin store is part of the Welsh Government Thematic Funding however investigation is ongoing to find a local contractor who could build a bespoke unit.

**Green Bin / Green Screen Hard standing on land adjacent to NatWest:** Still waiting for the Town Crew to tidy up the area including a jet wash of the phone box and ground. Once this has been completed a green screen will be put around the railings. Delayed due to staff shortages at MCC

**Green Barrier A48 (Phase 1):** Installation quote received from MCC for £2,300 – funding requested and approved in the 2021/22 budget however there is a possibility of S106 funding from the Forest of Dean.

**Resolved:** To find out the timeframe of the S106 funding but to continue with the project in the meantime.

**Phase 2 –** To upgrade Nelson Street to include road surfacing / tree planting / parking bays with electric car chargers, submitted to MCC to be included in their County wide EV strategy and EV bids - no update to date.

**Community buildings, Gatehouse Improvements:** All contracts and renewable stock is sort in line with the Council's climate emergency agenda.

**Gum Ball Bins:** No usage updates received due to Covid 19 restrictions.

**Bee Keeping:** Local Bee Keeper to be instructed to scope the Gatehouse.

**Local Places for Nature:** Members noted that the garden had been planted and all that is outstanding is the installation of the trellis which will be concreted in to provide a back drop for the climbing plants. In addition, quotations were being obtaining for an interpretation board to be installed to provide information on the project.

Members further considered additional projects to investigate:

**Library garden:** To contact the library to see if the Town Council can work with them on any projects which they may be undertaking and consider if this may be a viable space for a beehive.

**Scout Hall, Pembroke Road:** currently undergoing refurbishment therefore there may be scope to work in partnership with a gardening project.

**Water play area:** to contact the Friends of the Dell Park to see if this is something which they might consider installing as part of their project.

**Town Energy Survey:** To investigate the costs associated with having a Town Energy Survey carried out

**Quarry at the end of the Mabey site:** There are plans by the developer to close this off but there is a suggestion that MCC may look into taking ownership. Potential for a wildlife project.

**Cherry Tree Planting:** To investigate the project that the Japanese Embassy are undertaking with planting Cherry trees.

#### **24. Unlocking Chepstow and the Thematic COVID-19 bid**

Members noted and discussed the updates to the Thematic COVID-19 bids

**High Street scheme:** A meeting had been held with the architects and MCC where an outline of the proposal had been presented, no further update on funding agreed to date.

**Market Stalls Cormeilles Square:** Planning permission was currently being sought before MCC will issue an agreement in principle.

#### **25. Litter**

Members were advised that the Clerk had been in discussion with officers from MCC who had agreed that a trial of recycling bins could be carried out in the High Street and that the Town Crew would undertake to empty these bins as part of the partnership agreement. Quotes were currently being sought for the purchase and installation of 2 segregated recycling bins which will be presented for consideration at a future meeting. Members were also advised that phase II of the replacement litter bins had commenced.

#### **26 Play scheme**

Members considered the correspondence from Monmouthshire County Council regarding the summer playscheme provision for 2021.

##### **Resolved:**

To support the outline proposals for the Summer Playscheme 2021 and to discuss with MCC other ways in which the Town Council can offer additional support with the provision of activity packs during term time and Easter Holidays.

#### **27. Markets**

Members discussed and considered the request from Cotyledon to expand the Sunday market into St Mary's Street.

##### **Resolved:**

To agree with the request to expand the Sunday Market into St Mary's Street and to obtain the relevant consents. In addition to contact the land owner at Bank Square to see if this area could be utilised further.

**28. Tourism / Events in Chepstow**

The members discussed ways in which the Town Council can look to support rebuilding Chepstow by working with community stakeholders when the current Covid-19 restrictions are lifted.

**Resolved:**

1. To advertise and contact local organisations who have previously held community events and ask what their plans are for 2021 and advise that the Town Council have grant funding and other support available in the form of advertising.
  
2. Establish a calendar of events to start from Christmas 2021 on the new Town Council website to help event managers select their dates to avoid clashes. To investigate regular street entertainment.
  
3. To contact the Chepstow Events Team regarding a family day of entertainment (similar to the Nashville Day) to understand any draft plans they may have in holding the event as soon as restrictions are lifted.
  
4. To arrange a meeting with representatives from a number of bodies to discuss how the Town Council can offer support and enhance existing plans to encourage visitors to the Town following the Covid-19 pandemic.

**29. Items for Next Meeting**

- Skate park
- Christmas Lighting
- Scout Hall
- Energy Survey
- Japanese Embassy – Cherry trees
- Playparks

**30. Date of Next Meeting**

To confirm that the next meeting of the Town Amenities Committee will be held on **Wednesday, 17<sup>th</sup> March 2021.**

Signed: .....  
**CHAIRMAN**

Date.....

**CLOSE: This completed the business of the meeting at 8.45pm**