

CHEPSTOW TOWN COUNCIL
The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email admin@chepstow.co.uk

1st March 2024

Dear Councillor

You are hereby summoned to attend the **Extraordinary Meeting** of Chepstow Town Council to be held via Zoom <https://zoom.us/j/7344109571> on **Wednesday, 6th March 2024 at 6.30pm** for the purpose of transacting the following business:

Yours faithfully,



Lucy Allen
TOWN CLERK

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct.

AGENDA

196. Apologies

To receive apologies for absence.

197. Declarations of Interest in Items on the Agenda

[Declarations of Interest form](#) attached for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.

198. Drill Hall Bank Account

To consider the [revised report regarding the opening of a bank account in the name of the Drill Hall – deferred from Full Council 28.2.24, minute ref 179.2.c.](#)

199. Exclusion of Press and Public

To consider excluding the press and public for the discussion of Item 200. Drill Hall lease and 201. Drill Hall Roof owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

200. Drill Hall lease

To receive the draft lease renewal for the Drill Hall and the report from the solicitor – *deferred from Full Council 28.2.24, minute ref 195 - to follow.*

201. Drill Hall Roof

To receive the report and recommendation from Lee Associates for an appropriate contractor to undertake the roof replacement at the Drill Hall – *to follow.*