

22nd March 2024

Dear Councillors

You are hereby summoned to attend an ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held in the Council Chamber and online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 27th March 2024 at 6.30pm, for the purpose of transacting the following business.

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully



Lucy Allen
Town Clerk

AGENDA

- 140. Apologies**
- 141. Declaration of interest in items on the agenda**
[Declarations of Interest form attached](#) for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.
- 142. To Suspend Standing Orders**
a) Public Open Forum (15 minutes at the discretion of the Chair)
Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.
- 143. Minutes**
To approve the [minutes of the Planning and Administration Committee meeting held on the 13th March 2024](#).
- 144. Matters Arising**
To report matters arising from the minutes, not on the agenda: for information only.
- 145. Monmouthshire County Council Planning Decisions**
To note the following decisions of Monmouthshire County Council:
(A=Approved/D=Declined/W=Withdrawn) (E=Endorsed CTC decision/C=Contrary to CTC decision):
- | | | |
|---|---|---|
| A | Herbert Lewis Limited, 9-11 High Street, Chepstow | E |
| A | 18 St Tecla Road, Bulwark, Chepstow | E |
- 146. Planning Applications**
To consider the following planning applications:
- [DM/2024/00320](#) - 22 Tallards View, Chepstow
Garage Conversion containing Granny Annexe
- [AH/HYS/240001/L0001](#) - Land at Newhouse Farm Industrial Estate, Mathern, Chepstow NP16 6UD
Pre-application for temporary planning consent for the installation of storage building – [draft application](#)
- 147. Date of Next Meeting**
To confirm arrangements for the next meeting of the Planning and Administrative Committee of Chepstow Town Council on 10th April 2024 at 6.30pm.