

8<sup>th</sup> March 2024

Dear Councillors

You are hereby summoned to attend an ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held in the Council Chamber and online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 13<sup>th</sup> March 2024 at 6.30pm, for the purpose of transacting the following business.

*Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct*

Yours faithfully



Lucy Allen  
Town Clerk

### **AGENDA**

- 131. Apologies**
- 132. Declaration of interest in items on the agenda**  
[Declarations of Interest form attached](#) for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.
- 133. To Suspend Standing Orders**  
a) Public Open Forum (15 minutes at the discretion of the Chair)  
Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.
- 134. Minutes**  
To approve the [minutes of the Planning and Administration Committee meeting held on the 28<sup>th</sup> February 2024.](#)
- 135. Matters Arising**  
To report matters arising from the minutes, not on the agenda: for information only.
- 136. Monmouthshire County Council Planning Decisions**  
To note the following decisions of Monmouthshire County Council:  
(A=Approved/D=Declined/W=Withdrawn) (E=Endorsed CTC decision/C=Contrary to CTC decision):
- |   |                                      |   |
|---|--------------------------------------|---|
| A | Mabey Bridge, Station Road, Chepstow | E |
|---|--------------------------------------|---|
- 137. Planning Applications**  
To consider the following planning applications:
- [DM/2024/00211](#) - 23 St Mary Street, Chepstow  
Listed Building Consent Heritage. LBC - Creation of first floor Flat with associated works.
- [DM/2024/00212](#) - 6 River View, Chepstow  
Single story rear extension to replace conservatory.

**138. Correspondence**

**a. Planning Aid Wales**

To note the [training sessions](#) available from Planning Aid Wales.

**139. Date of Next Meeting**

To confirm arrangements for the next meeting of the Planning and Administrative Committee of Chepstow Town Council on 27<sup>th</sup> March 2024 at 6.30pm.