

9th February 2024

Dear Councillors

You are hereby summoned to attend an ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 14th February 2024 at 6.15pm, for the purpose of transacting the following business.

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Yours faithfully



Lucy Allen
Town Clerk

AGENDA

- 113. Apologies**
- 114. Declaration of interest in items on the agenda**
[Declarations of Interest form attached](#) for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.
- 115. To Suspend Standing Orders**
a) Public Open Forum (15 minutes at the discretion of the Chair)
Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.
- 116. Minutes**
To approve the [minutes of the Planning and Administration Committee meeting held on the 24th January 2024](#).
- 117. Matters Arising**
To report matters arising from the minutes, not on the agenda: for information only.
- 118. Monmouthshire County Council Planning Decisions**
To note the following decisions of Monmouthshire County Council:
(A=Approved/D=Declined/W=Withdrawn) (E=Endorsed CTC decision/C=Contrary to CTC decision):
- | | | |
|---|---------------------------|---|
| A | 89 Maple Avenue, Chepstow | E |
|---|---------------------------|---|
- 119. Planning Applications**
To consider the following planning applications:
[P1712/23/OUT](#) - Dayhouse Quarry, Tidenham, Chepstow
Outline application for a marine engineering facility comprising research, offices, warehousing, medical and manufacturing activities, along with staff accommodation, hard and soft landscaping, infrastructure and associated works. (some matters reserved)

[DM/2023/01707](#) - The Original Factory Shop, 18 High Street, Chepstow
Planning Permission - Full planning application for the change of use from Class A1 (Retail) to a A3 Class (Café), external alterations.

[DM/2023/01711](#) - The Original Factory Shop, 18 High Street, Chepstow
Advertisement Consent

[DM/2024/00056](#) - The Coachworks, 12A Lower Church Street, Chepstow
Planning Permission - Change of use from B1 Business to Residential C3 of a Grade II Listed Building. No change to external elevations.

[DM/2024/00074](#) - 13 St Ann Street, Chepstow
Listed Building Consent Heritage - Proposed internal adaptation, reconfiguration (including demolition) and extension of the property to form a total of 7 no. affordable apartments (net increase of one unit); includes roof extension and insertion of dormer windows, conservation roof lights and replacement timber sash windows and other associated works.

120. Correspondence

a. Monmouthshire County Council - Notice of traffic regulation, speed limits and parking regulations consolidation order 2019 (20 mph provisions revocation order) 2024

To receive the Notice of traffic regulation, speed limits and parking regulations consolidation order 2019 (20 mph provisions revocation order) 2024:

[Notice of intention, Revocation statement of reasons and Revocation Order](#)

b. One Voice Wales

To note the One Voice Wales and Planning Aid Wales Joint Event (Remote) [Planning for Future Generations](#).

c. Planning Aid Wales

To note the [training sessions](#) available from Planning Aid Wales.

121. Date of Next Meeting

To confirm arrangements for the next meeting of the Planning and Administrative Committee of Chepstow Town Council on 28th February 2024 at 6.15pm.