

CHEPSTOW TOWN COUNCIL

The Gatehouse, High Street, Chepstow NP16 5LH
Tel. 01291 626370 Email clerk@chepstow.co.uk

5th November 2021

Dear Councillor

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** of Chepstow Town Council to be held via Zoom remote meetings: Join Zoom Meeting <https://zoom.us/j/7344109571> on **Wednesday 10th November 2021 at 7.00pm**, for the purpose of transacting the following business:

Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct

Members of the public are invited to address the Town Council for 15 minutes prior to the commencement of the business of the meeting

Yours faithfully,



Lucy Allen
TOWN CLERK

AGENDA

38. Declarations of Interest in Items on the Agenda.

[Declarations of Interest form](#) attached for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.

39. To Suspend Standing Orders

a) Public Open Forum (15 minutes at the discretion of the Chair)

Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

b) Monmouthshire County Council - Active Travel Officer, Nick Tulp

40. Minutes

To approve the [Minutes of Environment and Amenities Committee meeting held on Wednesday, 9th June 2021](#).

41. Matters Arising

To report matters arising from the minutes, *for information only*.

42. Climate Emergency Projects Update.

To receive an update on the outstanding Climate Emergency Projects (*oral report*).

43. Town Council Energy Review

To receive and consider the Part 1 of the energy survey carried out on the Town Council owned / leased buildings documents included:

- a. [Report](#)
- b. [BPE Heating Report Appendix](#)
- c. [Historic England – Energy Efficiency in Historic Buildings](#)

44. One Voice Wales and Keep Wales Tidy

To receive the [presentation by One Voice Wales and Keep Wales Tidy](#) held on 15th September 2021.

45. Jubilee 2022

To consider the [responses received in regards to the Jubilee 2022](#) following a request to the community for ideas and, if appropriate, to decide a way forward. Members are reminded that the E&TA Committee agreed to nominate the play areas at Burnt Barn Road (Western Avenue), Strongbow Road and Bulwark Road (Piggy's Hill) for consideration to be refurbished as part of the celebrations – an idea of costs has been requested from MCC and will be input as part of the 2022/23 budget.

46. Town Centre Outdoor Adaptation Grant - Market Kiosks

To consider whether the market kiosks applied for under the Town Centre Outdoor Adaptation Grant are fit for the purpose originally planned due to the timescales taken to obtain [planning permission](#). If appropriate to consider the how these will be managed going forward (*item deferred from FC 27th October 2021*).

47. DJ's at the Bandstand

To consider [correspondence received](#).

48. Items for Next Meeting

49. Date of Next Meeting

To confirm that the next meeting of the Environment and Amenities Committee will be held either in the Council Chamber at the Gatehouse or via Zoom online meetings on 12th January 2021.