

**CHEPSTOW TOWN COUNCIL**  
**The Gatehouse, High Street, Chepstow NP16 5LH**  
**Tel. 01291 626370 Email [admin@chepstow.co.uk](mailto:admin@chepstow.co.uk)**

19<sup>th</sup> November 2021

You are hereby summoned to attend an Ordinary meeting of the Planning and Administration Committee of Chepstow Town Council to be held online via Zoom <https://zoom.us/j/7344109571>, on Wednesday, 24<sup>th</sup> November 2021 at 6:15pm, for the purpose of transacting the following business.

*Members are reminded that they attend this meeting under the provisions of the Town Council's Code of Conduct*

Yours faithfully



Lucy Allen  
Town Clerk

### AGENDA

**69. Declaration of interest in items on the agenda**

[Declarations of Interest form](#) attached for completion and return to the office. Interests may also be declared at any point in the meeting if the need arises.

**70. To Suspend Standing Orders**

**a) Public Open Forum (15 minutes at the discretion of the Chair)**

Members of the public are invited to address the Council in relation to items on the agenda. A member of the public shall not speak for more than 5 minutes unless directed by the Chair. A question shall not require a response at the meeting nor start a debate on the question. The Chair may direct that a written or oral response be given.

**71. Minutes**

To approve the minutes of the Planning and Administration committee held on the 10<sup>th</sup> November 2021.

**72. Matters Arising**

To report matters arising from the minutes, not on the agenda: for information only.

**73. Monmouthshire County Council Planning Decisions**

To note the decisions of Monmouthshire County Council (E – endorsed C – Contrary):

Application withdrawn                      18A Moor Street, Chepstow

**74. Planning Applications**

To consider the following planning applications:

DM/2021/00771 – RECONSULTATION The Wye Knot Restaurant, 18A The Back, Chepstow (St Mary's Ward)  
Change of use to accommodate tables and chairs for customers of 18A The Back (La Ribera restaurant).  
Provision of decking on this land for use by customers of 18A The Back (Revised description)  
Relocation of decking / Change of use of land

DM/2021/01277 – RECONSULTATION Chepstow Town AFC, Larkfield Park, Chepstow (Larkfield Ward)  
Existing 100 seater stand. Proposed 100 seated stand, proposed 50 seated stand and extension to car park.  
The description has been changed to include the existing 100 seater stand.

The car parking management plan Version 2 03/11/21 has been updated  
The site plan MH 8721 Rev B has been altered to provide 11 additional car parking spaces.

DM/2021/01623 – RECONSULTATION Little Hervells Court, 3 Hardwick Hill, Chepstow (Larkfield Ward)  
Change of use from C3 (dwelling) to C4 (HMO) for maximum 6 no occupants  
Floor plans and site layout plan uploaded 05/11/21 and 12/11/21

**75. Correspondence**

**76. Date of Next Meeting**

To confirm that the next meeting of the Planning and Administrative Committee of Chepstow Town Council will be held on Wednesday, 8<sup>th</sup> December 2021 at 6.15pm via Zoom online meetings.