

Hire Charges	For the First Hour	For Each Subsequent Hour
<b>Standard Rate</b> Bookings by/for: <ul style="list-style-type: none"> <li>• Local societies, clubs and groups</li> <li>• Local small businesses</li> <li>• Local council organisations</li> <li>• Charitable organisations or where event profits are donated to charity</li> <li>• Community events</li> <li>• Local residents for private parties</li> <li>• Events supported by Arts Council or other grants.</li> </ul>		
<b>Weekday</b>	£22	£6
<b>Weekend</b>	£28	£6
<b>Evening (from 18.00)</b>	£33	£9
<b>Weekend Evening (from 18.00)</b>	£40	£9
<b>Commercial Rate</b> Bookings by: <ul style="list-style-type: none"> <li>• Groups that sell on a market basis and charge for individual tables used</li> <li>• Regional or national businesses for commercial purposes</li> <li>• National government and national bodies.</li> </ul>		
<b>All days/all times</b>	£50	£20
<b>Other Charges</b>		
<b>Booking Deposit (Where Required)</b>	£25	
<b>Security Deposit (Where Required)</b>	£100 for local residents and general use	
	£200 for commercial/receptions, dance and shows	
<b>Stage Use</b>	No charge	
<b>Stage Lights and Sound/AV System</b>	£25 includes use of: <ul style="list-style-type: none"> <li>• Wireless &amp; wired microphones</li> <li>• Ceiling mounted projector</li> <li>• Microsoft Windows PC &amp; blu ray player linked to projector</li> <li>• Motorised drop-down screen at stage front</li> <li>• Fixed &amp; movable speakers</li> <li>• Hearing loop</li> <li>• Lighting facilities</li> </ul>	
<b>Kitchen Use</b>	£14 includes use of: <ul style="list-style-type: none"> <li>• Water boiler</li> <li>• Dishwasher</li> <li>• Cooker</li> <li>• Glasses, crockery, cutlery on request</li> <li>• Refrigerator space on request.</li> </ul>	
<b>Waste</b>	Waste bags to be removed from the premises or charged at £2.50 per bag. More than 2 red/purple recycling bags in total will be charged at 65p per bag.	

<b>Other Costs That Might Be Incurred</b>	
<b>Temporary Event Notice (Where Required)</b>	Obtained by application to Monmouthshire County Council no later than 10 working days before the date of the event, currently £20.
<b>Music licence to play or perform music in public (where applicable)</b>	Responsibility of the hirer to obtain where applicable.
<b>Banked seating/display screens</b>	The length of the hire will need to accommodate the additional time required for set up and take down. For evening hires, this may require a booking for the following morning. The caretaker will advise depending on the amount required.
<b>Hall not cleared by midnight</b>	A charge will be made for additional hours at double the evening rate.
<b>Charge or deduction from the security deposit</b>	Cleaning if the hall is not left in a clean and tidy condition. Cost of replacement or repair if any Drill Hall equipment or the building fabric is damaged. Sorting of paper/plastics/glass where they have not been separated into the correct recycling bins.